

# SECTION 305 NGEC

## Executive Board Conference Call Meeting

MINUTES

SEPTEMBER 4,  
2012

NOON EASTERN

CONFERENCE CALL

|                    |   |
|--------------------|---|
| <b>FACILITATOR</b> | <i>Bill Bronte, Chair, S305 NGEC Executive Board</i>  |
| <b>ATTENDEES</b>   | <b>Executive Board Members:</b> <i>Bill Bronte, Mario Bergeron, Paul Nissenbaum, Al Ware, Gordon Hutchinson, Eric Curtit, Ron Adams, Tammy Nicholson, Ray Hessinger, Paul Morris, Johnson Bridgwater, John Sibold, Kevin Lawson</i> <b>Support Staff:</b> <i>Anthony Fuller, Steve Hewitt, David Ewing, Chad Edison, Jeff Gordon, Nico Lindenau, Ryan Swick, Ashok Sundararajan, Dale Engelhardt, Dave Warner, Larry Salci, Leo Penne, Darrell Smith, Vincent Brotski</i> |
| <b>ABSENTEES</b>   | <b>Board Members:</b> <i>John Oimoen</i> <b>Support Staff:</b> <i>Tim Hoeffner, Kevin Kesler, Whitney Phend, Robin McCarthy</i>   |

### WELCOME/ROLL CALL/MINUTES

**Opening – Bill Bronte-chair:**

Bill Bronte opened the conference call meeting, and asked Steve Hewitt to call the roll.

**Roll Call – Steve Hewitt, Manager, S305 NGEC Support Services:**

Steve Hewitt took a roll of Executive Board members, and the presence of a quorum was confirmed with 13 of 14 members present. Paul Morris, NCDOT, indicated he would need to leave by 12:45, but Anthony Fuller would have proxy to vote on his behalf at that point.

**Approval of the Minutes from the August 21, 2012 Executive Board conference call – Bill Bronte:**

On a motion by Eric Curtit, Missouri DOT, and a second by Ron Adams, Wisconsin DOT, the minutes of the August 21, 2012 conference call meeting of the Executive Board were approved without objection.

**Action Items Review – Steve Hewitt:**

Steve Hewitt reviewed only those action items that were not on the agenda for today's call:

Bill Bronte will continue to keep the Board "generally" apprised of the progress of the bi-level railcar procurement and of the progress of the locomotive procurement. **Status: This is an item on today's agenda**

Jeff Gordon will continue to coordinate the monthly conference calls among AASHTO, Amtrak and FRA public affairs and through AASHTO keep the state public affairs offices involved and inform the Board if any action in regards to the RFI will take place. **(Status: Ongoing)**

Pending approval of the draft plan by the ATF on August 31, 2012, the work plan for RR101 will be presented to the Board for approval on September 4, 2012. **Status: The ATF approved the revised work plan submitted by the RR101 Review team. An overview is on today's agenda as is consideration for Board approval.**

The Review Panel will meet on August 23, 2012 to consider Larry Salci's Report and Recommendation. Intent is to present it to the Board for consideration on the September 4, 2012 conference call. **Status: The Review Panel met on August 23, 2012 and accepted the report and recommendations (with minor revisions) prepared by Larry Salci. An overview of the report is on this agenda as is consideration of approval by the Board.**

Gordon Hutchinson, Amtrak, will contact Eric Curtit, Missouri DOT, to resolve the issue of providing a Notice to proceed to PB and to grant permission to AASHTO to execute or Let the contracts (to both PB and Larry Salci). **Status: Gordon followed up with Amtrak's grants after the last call. AASHTO and Amtrak finalizing the support services agreement with AASHTO which will include the PB and Salci contract. A status update is on this agenda.**

John Oimoen, Illinois DOT, has filled the Board member vacancy replacing George Weber who has retired.

**Status: Task Complete**

All Board members are asked to review the proposed agenda for the September 20, 2012 Executive Board meeting in Portland, ME, and provide input to Steve Hewitt and Bill Bronte prior to the September 4<sup>th</sup> conference call. **Status: One additional item added by Bill Bronte. Finalizing the agenda for September 20<sup>th</sup> is a topic today.**

By COB August 28, 2012, all NGENC Board members and support staff are asked to confirm their attendance at the Portland meeting of the Board by sending Steve Hewitt an emails and notifying him if they will attend in person or via conference call. Steve will send reminders to the Board members and include in the reminder the guidelines for states for NGENC travel. **Status: Steve has heard from all Board members and most support staff. A review of attendance is an agenda item for this call.**

Steve Hewitt will notify the industry of the Board meeting to be held September 20, 2012 and invite them to attend. In order to be sure there is adequate space, Steve will ask industry members to register their intentions with him. **Status: Task complete. An email went to all industry participants. One has responded that he will be at the meeting.**

All presentations (power point or handouts) are to be sent to Steve Hewitt by COB September 6, 2012. **Status: One received from Al Ware for the ATF report – due date: Sept. 6<sup>th</sup>**

The next Board conference call is scheduled for September 4, 2012. The time is being changed for that day only to noon Eastern so as not to conflict with a scheduled S4PRC call. Steve will send a notice of the time change. **Status: notice was sent to all members and a calendar change was sent as well.**

Mario Bergeron to provide "footnote" language to Steve Hewitt for inclusion in the minutes. **Status: Task complete. Mario's "footnote" language was received and included in the Minutes from August 21, 2012.**

Bill Bronte to provide Paul Morris, NCDOT, with contact information for Stacey Mortenson. **Status: Task Complete. Bill provided contact info on Stacey Mortenson. Chad Edison, FRA, also followed up with Paul on this issue.**

Agenda Items

**Status: Execution of Contracts (AASHTO, PB, Salci) – Darrell Smith:**

Darrell Smith, Amtrak, reported that the budget has been approved by FRA – so the funding is ok. "We are waiting for the final ok from our risk people for the AASHTO/Amtrak agreement. This should take place within the next 48 hours.

Leo Penne, AASHTO, reported that his procurement office told him that all that is required now to execute the Amtrak/AASHTO agreement is John Horsley's signature. Once that is done the "two pending contracts will be executed immediately". Leo agreed with Darrell's estimation that this should be done within 48 hours.

Steve Hewitt asked for clarification that once the AASHTO/Amtrak agreement was signed and executed, the two contracts – with Parsons Brinkerhoff and Larry Salci – are the ones Leo referred to as "pending". Leo confirmed that those two contracts are "ready to go", but are included as part of the AASHTO Support Services budget, therefore they cannot be executed until AASHTO and Amtrak have executed their agreement. Leo emphasized, "as soon as the AASHTO/Amtrak agreement is executed, the other two will be executed immediately".

**Review: RR101 Draft Work Plan – Al Ware/Tammy Nicholson:**

Al Ware reported that the ATF reached consensus on the RR101 work plan on Friday, August 31, 2012. "It is a good plan." He then asked Tammy Nicholson to provide an overview.

Tammy provided a summary of the development of the work plan. A review team was established to look at the initial draft work plan. The review team was comprised of representatives from Iowa DOT, South Carolina DOT, Texas DOT, Tennessee DOT, Vermont DOT, AASHTO, and FRA. The overall purpose is developing a series of webinars on topics such as: equipment, planning, track access, operations and maintenance. The series will be coordinated with the FRA's Corridor Performance management Series to ensure there is no duplication.

The AASHTO Rail Resource Center (ARC) will handle the "administrative side of things conducting, organizing and archiving the webinars."

Tammy then gave an overview of the proposed schedule, which will have some flexibility to change as necessary. There will be a kickoff on September 19<sup>th</sup> in Portland and the originally planned October webinar on setting up a state rail office has moved to the Portland meeting.

November: Planning

February: Funding

April: Access

May: Revenue modeling

June; Operations and Maintenance

July: summary and recap of how to set up a state rail office.

The target audience will be states, especially because there has been a great deal of turnover in recent months at state DOT rail departments. The webinar series will basically help to train new staff. The sessions will, of course, also be open to a wider audience including, Amtrak, FRA and industry members.

All along, additional topics will be identified from the current series and will likely lead to a RR201.

Al Ware interjected that he believes "RR201 will be absolutely necessary one way or the other."

Bill Bronte agreed – this will be "an ongoing activity."

Al responded, "I see it as an ongoing Administrative Task Force (ATF) activity" and added that he can see a RR301, 401 etc." Al then expressed thanks to Tammy and her team for working on this plan.

Tammy expressed special thanks to Leo Penne and Shayne Gill at AASHTO. Leo developed the initial work plan and Shayne has become her "implementation partner."

Mario Bergeron asked what the cost basis was for the \$21,000 budgeted for this series when there is so much involved. Basically asking if the money budgeted was enough to accomplish all that has been described.

Leo Penne, AASHTO, noted that the budget was developed in anticipation of getting a lot of "in kind services" from states, Amtrak and AASHTO and from consultants. The \$21,000 "is the base cost for the webinars and archiving, etc." Leo added "it's probably a tenth of what would be required in the industry."

Bill Bronte noted that there will be other related activities that will be "pulled in through NCHRP, State Rail Plans, Simpson's Capacity Modeling, and so on. We can leverage the small dollars into a really good project."

David Ewing, consultant to the NGEC, commented that it was a very positive sign that Tammy Nicholson "got non 305 states involved in developing the product – this helps build the organization."

Gordon Hutchinson, Amtrak, echoed Mario's comments. "We want to be sure that the estimate is realistic. If it falls short we should address it to be sure it is funded appropriately to keep this important effort going."

Leo Penne thanked Mario and Gordon for their concern and interest in seeing this be a success. He also noted that the RR101 series, although it is a part of the AASHTO Support Services budget, will be treated as a separate project for the purposes of financing, etc. Leo agreed to talk to Gordon if the budgeted amount appeared to be coming up short.

Paul Morris, NCDOT, commented that "the only item not explicitly noted is the issue of agreements or cooperative arrangements for introducing passenger or freight rail interface. It may well be that this should be its own topic."

Al Ware responded "RR101 will open the can for many additional topics." He added, "101 is basic, 201 will go further and 301 and 401 will go deeper and deeper."

Leo Penne added that "the access webinar is intended to address agreements."

Tammy Nicholson added that Rob Edgcumbe had developed a more detailed curriculum than what was described in the work plan. "As content is developed more details will be shown that will address Paul's comments."

Paul Nissenbaum, FRA, commented, "I applaud everyone involved for all the work put into this. It will be impossible for this group to hit all of the issues. We (FRA) will look for areas where issues need to be addressed as we put together our program. We will try to build into their approach."

**Consideration of Approval of the RR101 Work Plan – Bill Bronte:**

With no additional comments forthcoming, Bill Bronte asked for a motion to approve the proposed RR101 work plan as presented.

Ron Adams, Wisconsin DOT, made the motion to approve and it was seconded by Paul Morris, NCDOT.

Steve Hewitt polled the voting members present:

Bill Bronte, Caltrans - aye  
Mario Bergeron, Amtrak - aye  
Al Ware, Georgia DOT – aye  
Gordon Hutchinson, Amtrak – aye  
Paul Nissenbaum, FRA - aye  
Eric Curtit, Missouri DOT -aye  
Kevin Lawson, Louisiana DOT - aye  
Tammy Nicholson, Iowa DOT - aye  
Ray Hessinger, NYSDOT - aye  
Paul Morris, NCDOT - aye  
Johnson Bridgwater, Oklahoma DOT - aye  
John Sibold, Washington State DOT - aye  
Ron Adams, Wisconsin DOT – aye

With a quorum present and all members voting in the affirmative, Chairman Bronte determined that consensus has been achieved and the motion carried.

Bill thanked Tammy and Al and said “go forward”.

**Summary: DMU Review Panel Report and Recommendations – Larry Salci:**

Larry Salci reported that the DMU Review panel met on August 23, 2012 and with a few “minor corrections” approved the DMU report and recommendations prepared by Larry. Larry noted that the same format was used as had been used for the other specification reviews. He then provided a summary overview of his report and noted that the panel did a comprehensive review, as they have for each of the previous reports. He complimented the panel with “good marks for consistency”. Larry also noted that the DMU specification is “consistent with all of the PRIIA specs to date” and after the panel reviewed the report in “great detail – very thoroughly”, it was the panel’s recommendation that the Executive Board approve the report and its recommendations that the DMU specification be adopted.

**Consideration of Approval of the DMU Review panel Report and Recommendations – Bill Bronte:**

With no additional comments forthcoming, Bill Bronte asked for a motion to approve the DMU Review Panel Report and recommendation and thereby “adopt the PRIIA DMU Specification”.

Al Ware, Georgia DOT, made the motion to approve, and it was seconded by Ray Hessinger, NYSDOT.

Steve Hewitt polled the voting members present:

Bill Bronte, Caltrans - aye  
Mario Bergeron, Amtrak - aye  
Al Ware, Georgia DOT – aye  
Gordon Hutchinson, Amtrak – aye  
Paul Nissenbaum, FRA - aye  
Eric Curtit, Missouri DOT -aye  
Kevin Lawson, Louisiana DOT - aye  
Tammy Nicholson, Iowa DOT - aye  
Ray Hessinger, NYSDOT - aye

Anthony Fuller as proxy for Paul Morris, NCDOT - aye  
Johnson Bridgwater, Oklahoma DOT - aye  
John Sibold, Washington State DOT - aye  
Ron Adams, Wisconsin DOT – aye

With a quorum present and all members voting in the affirmative, Chairman Bronte determined that consensus has been achieved and the motion carried.

Ron Adams asked "Do we want to put out a press release announcing this?"

Steve Hewitt asked Jeff Gordon, FRA, if he would like to contact the three agencies public affairs offices (Since Jeff has taken on the role of keeping them informed of NGEN activities via email notification)

Jeff stated that if this is what the Board wanted he would be happy to send them an email. He also clarified that he was not meeting with the public affairs offices on a regular basis as seemed to be described in the minutes, but that he was simply sending them emails to keep them informed of various Board actions so that they can determine what is worthy of an announcement.

Jeff agreed to send an email out to the three public affairs offices (AASHTO, Amtrak, and FRA) apprising them of the DMU specification being adopted and that this was the fifth PRIIA specification adopted to date by the S305 NGEN.

Jeff will send the email to Steve Hewitt as well so that he can forward it to all Board members.

Bill Bronte mentioned that he had asked his (Caltrans) public affairs person to contact FRA in regard to the bi-level. Jeff asked Bill to send him the Caltrans person's contact information and he will add that person to his list to keep it consistent. Bill agreed to provide the contact info.

Mario Bergeron stated that he wanted to "recognize the efforts of the Technical subcommittee in addition to all who have been mentioned already" for the hard work in getting the DMU specification developed and adopted.

Bill Bronte added that the Amtrak staff also deserved recognition for their hard work.

#### **Status of SFTF Section 6/deployment effort – Eric Curtit:**

Eric Curtit reported that "in light of the contract not yet being executed, there is no action to report." Eric added that he and Chad Edison were working on a report for Portland. He stated that he has two proposals in mind for that meeting.

"The main goal", he noted, "is to get PB working."

#### **Status Update: JPTF – Bill Bronte:**

Bill Bronte reported that the final proposals on the Bi-Level rail cars were received on August 24, 2012. Five proposals were submitted. 1 proposer dropped out. Originally there were 7 responses to the RFI; and then 6 responding with a notice of intent to bid, but in the end only 5 actually submitted a final proposal. Caltrans and IDOT are in the midst of reviewing the proposals now. The schedule is that the Cost opening will be September 14, 2012; Notice of Intent to Award on September 17, 2012; and a Notice to Proceed on October 17, 2012.

On the Locomotive procurement, Bill gave an overview of the RFI results previously reviewed by the JPTF and accepted by the Board. Bill summarized by saying that the industry respondents basically said "we can meet the terms of the Requirements document and produce within the ARRA time frame for expending the funds". The JPTF recommended no changes to the specification or Requirements document and the Board accepted the recommendation. (see August 21, 2012 Executive Board Minutes)

Bill also reported that the JPTF has established a core group to work on the locomotive procurement similar to the way it was done for the Bi-level. The core team is comprised of Caltrans, IDOT, Washington State DOT, and Missouri as well as FRA. This group will determine how to move this procurement expeditiously acknowledging the scarce staff resources available. The group will "think outside the box to move this procurement forward."

#### **Re-convening the Bi-Level Review Panel – Bill Bronte:**

Bill Bronte reported that there have been a number of "technical errors found in the Bi-Level specification (IE Typos, spelling etc.) These have been corrected on an errata sheet. There are a total of 79 corrections. Bill described these as "not significant to anything to do with the spec itself", but they do need to be reviewed and the glitches need to be taken out so that the spec is accurate.

As a result, Bill called for the Bi-level Review Panel (Bill Bronte, Ron Adams, Eric Curtit, John Tunna and Tammy Nicholson) to be re-convened. Bill will send a note out to the Review panel members along with the Errata sheet and set a date for a review panel phone call. The plan is to approve the changes and have them adopted by the Board on September 20, 2012.

All panel members must have a signed COI – Ron Adams is the only one who has not signed one. Steve Hewitt will send it to Ron and he will sign it and send it back to Steve for the files.

Bill again reiterated, "we will not be going to a full long review on this" as these are "bookkeeping issues" but we do want to be sure the spec is fully accurate as it will "become the baseline."

#### **Preparing for 9-20-12 face to face meeting of the Executive Board, Portland, ME – Bill Bronte:**

**a. Review: Board member Attendance – Steve Hewitt:**

Steve Hewitt reviewed the attendee list for the September 20, 2012 Executive Board meeting in Portland, ME. There will be a quorum present, and the full complement of Board members and support staff with 21 in person and 8 via conference call. Steve noted that many of the agenda items will be presented via power point and asked if "we should make webinar provisions or just have a conference call." Bill deferred to AASHTO (Leo Penne). He and Steve will discuss this further in regard to costs and for how long the webinar capabilities would be needed.

**b. Finalizing Agenda – Bill Bronte:**

Bill asked all members to provide their comments on the agenda asap so it can be finalized. Steve asked that the deadline for changes be September 6, 2012 as he needs to send the final version to AASHTO on the 7<sup>th</sup> for inclusion in the meeting packet.

Steve also asked who would be presenting the FRA overview report in Paul Nissenbaum's absence. Paul named Chad Edison to handle that item. Steve also asked who would do the Amtrak update report. Gordon Hutchinson will look into it and let Steve know.

Bill Bronte reviewed the agenda item regarding the discussion of the future of the NGEC. Bill noted that there were many "practical reasons to establish a permanent entity. One of my desires is to develop a more formalized entity."

**c. Reminders – Steve Hewitt:**

**Presentations due September 6, 2012** – Steve Hewitt asked that all presentations be sent to him by September 6<sup>th</sup>.

**The Executive Board call for September 18<sup>th</sup> is cancelled** – Bill Bronte reminded the members that due to the September 20<sup>th</sup> meeting, the September 18<sup>th</sup> conference call is cancelled.

#### **Other – All:**

Bill Bronte reiterated that a Review Panel email will be forthcoming "with the list of errata and a solicitation of good times to meet." After learning that John Tunna, FRA, is unavailable this week, Bill agreed that the call could take place next week.

#### **Adjourn:**

With no more business to come before the Board today, the Chairman adjourned the call at approximately 1:15pm Eastern.



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| <b>ATTACHMENTS</b> |



**S305 NGEC Executive Board Conference Call  
September 4, 2012  
NOON – 1:30 PM Eastern  
Call in number: 866 299 7945 passcode: 1601544#  
Agenda**

- |   |                         |
|---|-------------------------|
| 1. Open the Meeting   | Bill Bronte             |
| 2. Roll Call  | Steve Hewitt            |
| 3. Approval of Minutes from August 21, 2012 conference call                     | Bill Bronte             |
| 4. Action Items Review  | Steve Hewitt            |
| 5. Status: Execution of Contracts (AASHTO, PB, Salci)                           | Darrell Smith           |
| 6. Review: RR101 Draft Work Plan  | Al Ware/Tammy Nicholson |
| 7. Consideration of Approval of the RR101 Work Plan                             | Bill Bronte             |
| 8. Summary: DMU Review Panel Report and Recommendations                         | Larry Salci             |
| 9. Consideration of Approval of the DMU Review Panel Report and Recommendations | Bill Bronte             |
| 10. Status Update: SFTF Section 6/deployment effort                             | Eric Curtit             |
| 11. Status update from the JPTF:  | Bill Bronte             |
| 12. Re-convening the Bi-level Review Panel                                      | Bill Bronte/Dave Warner |
| 13. Preparing for 9-20-12 face to face meeting of the Exec Board, Portland, ME  | Bill Bronte             |
| a. Review: Board member Attendance  | Steve Hewitt            |
| b. Finalizing agenda  | Bill Bronte             |
| c. Reminders:   |                         |
| - Presentations due Sept 6 <sup>th</sup>  | Steve Hewitt            |
| - No Exec Board call on September 18 <sup>th</sup>                              | Steve Hewitt            |
| <b>14. Other</b>  | <b>All</b>              |



**Decisions/Action Items from 8-21-12**

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|---|
| Bill Bronte will continue to keep the Board "generally" apprised of the progress of the bi-level railcar procurement and of the progress of the locomotive procurement. <b>Ongoing – update on today's agenda</b>   |
| Jeff Gordon will continue to coordinate the monthly conference calls among AASHTO. Amtrak and FRA public affairs and through AASHTO keep the state public affairs offices involved and inform the Board if any action in regards to the RFI will take place. <b>(Ongoing)</b>   |
| Pending approval of the draft plan by the ATF on August 31, 2012, the work plan for RR101 will be presented to the Board for approval on September 4, 2012. <b>Status: The ATF approved the revised work plan submitted by the RR101 Review team. An overview is on today's agenda as is consideration for Board approval.</b>  |
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| Gordon Hutchinson, Amtrak, will contact Eric Curtit, Missouri DOT, to resolve the issue of providing a Notice to proceed to PB and to grant permission to AASHTO to execute or Let the contracts (to both PB and Larry Salci). <b>Status: Gordon followed up with Amtrak's grants after the last call. AASHTO and Amtrak finalizing the support services agreement with AASHTO which will include the PB and Salci contract. A status update is on this agenda.</b>   |
| John Oimoen, Illinois DOT, has filled the Board member vacancy replacing George Weber who has retired. <b>Status: Task Complete</b>   |
| All Board members are asked to review the proposed agenda for the September 20, 2012 Executive Board meeting in Portland, ME, and provide input to Steve Hewitt and Bill Bronte prior to the September 4 <sup>th</sup> conference call. <b>Status: No comments received. Finalizing the agenda for September 20<sup>th</sup> is on this agenda.</b>   |
| By COB August 28, 2012, all NGENC Board members and support staff are asked to confirm their attendance at the Portland meeting of the Board by sending Steve Hewitt an emails and notifying him if they will attend in person or via conference call. Steve will send reminders to the Board members and include in the reminder the guidelines for states for NGENC travel. <b>Status: Steve has heard from all Board members and most support staff. A review of attendance is an agenda item for this call.</b> |
| Steve Hewitt will notify the industry of the Board meeting to be held September 20, 2012 and invite them to attend. In order to be sure there is adequate space, Steve will ask industry members to register their intentions with him. <b>Status: Task complete. An email went to all industry participants. One has responded that he will be at the meeting.</b>   |
| All presentations (power point or handouts) are to be sent to Steve Hewitt by COB September 6, 2012. <b>Status: None received – due date: Sept. 6th</b>   |
| The next Board conference call is scheduled for September 4, 2012. The time is being changed for that day only to noon Eastern so as not to conflict with a scheduled S4PRC call. Steve will send a notice of the time change. <b>Status: notice was sent to all members and a calendar change was sent as well.</b>  |
| Mario Bergeron to provide "footnote" language to Steve Hewitt for inclusion in the minutes. <b>Status: Task complete. Mario's "footnote" language was received and included in the Minutes from August 21, 2012.</b>  |
| Bill Bronte to provide Paul Morris, NCDOT, with contact information for Stacey Mortenson. <b>Status: Task Complete. Bill provided contact info on Stacey Mortenson. Chad Edison, FRA, also followed up with Paul on this issue.</b>   |

**Attendance at September 20, 2012 Board Meeting 21 in person and 8 via conf call as of 8-29-12**

| <b>Board members confirming attendance:</b>                                      | <b>in person</b> | <b>call –in</b> |
|--|------------------|-----------------|
| Bill Bronte, Caltrans  | x                |                 |
| Mario Bergeron, Amtrak   |                  | x               |
| Al Ware, Georgia   | x                |                 |
| Darrell Smith, Amtrak, designated proxy for Gordon Hutchinson, Amtrak            | x                |                 |
| Chad Edison, FRA designated proxy for Paul Nissenbaum, FRA                       | x                |                 |
| Paul Nissenbaum, FRA ( <b>may call in for SFTF and NGENC future discussion</b> ) |                  | x               |
| Eric Curtit, Missouri DOT  | x                |                 |
| Kevin Lawson, Louisiana DOT  | x                |                 |
| Tammy Nicholson, Iowa DOT  | x                |                 |

|                                  |   |   |
|----------------------------------|---|---|
| Ray Hessinger, NYSDOT            |   | X |
| Paul Morris, NCDOT               | X |   |
| Johnson Bridgwater, Oklahoma DOT | X |   |
| Ron Pate, Washington State DOT   | X |   |
| Ron Adams, Wisconsin DOT         | X |   |
| John Oimoen, IDOT                |   | X |

**Support staff confirmed:**

|   |   |   |
|---|---|---|
| Steve Hewitt, NGEN Support Services Manager   | X |   |
| David Ewing, NGEN Policy Advisor              | X |   |
| Leo Penne, AASHTO                             | X |   |
| Shayne Gill, AASHTO                           | X |   |
| Jeff Gordon, FRA pending approval             | X |   |
| Anthony Fuller, NCDOT                         | X |   |
| Vincent Brotski, Amtrak                       | X |   |
| Whitney Phend, FRA                            |   | X |
| Tim Hoeffner, Michigan DOT                    | X |   |
| Kevin Kesler, FRA                             |   | X |
| Joe Shacter, IDOT                             |   | X |
| Jeff Schultz, PB (pending contract execution) | X |   |
| Larry Salci, Consultant                       |   | X |

**Industry Members:**

|                         |   |  |
|-------------------------|---|--|
| Steve Morrison, Siemens | X |  |
|-------------------------|---|--|

# DRAFT DRAFT DRAFT DRAFT

## S305 NGEN Executive Board Meeting

Portland, Maine

September 20, 2012

8:30 AM – 4:00 PM Eastern

### DRAFT AGENDA Version 2

|              |  |                   |
|--------------|--|-------------------|
| 8:00-8:30    | Registration   |                   |
| 8:30-8:40    | Open the Meeting - self introductions                      | Bill Bronte       |
| 8:40 – 8:45  | Roll Call - establishing a quorum                          | Steve Hewitt      |
| 8:45 – 9:00  | Welcome and Opening Remarks                                | Bill Bronte       |
| 9:00- 9:05   | Approval of Minutes from September 4, 2012 conference call | Bill Bronte       |
| 9:05 – 9:15  | Review of Action Items                                     | Steve Hewitt      |
| 9:15 – 9:25  | Treasurer's Report   | Gordon Hutchinson |
| 9:25 - 9:35  | Report from the Finance Subcommittee                       | Gordon Hutchinson |
| 9:35 – 9:55  | Report from the Administrative Task Force                  | Al Ware           |
| 9:55 – 10:15 | Update from Amtrak   | TBD               |

|               |   |                   |
|---------------|---|-------------------|
| 10:15 – 10:30 | Break   |                   |
| 10:30- 10:50  | Update from FRA   | Paul Nissenbaum   |
| 10:50 – 11:30 | Report from the Technical subcommittee  | Mario Bergeron    |
| 11:30 – 12:00 | Update: Joint Procurement Task Force Activities<br>- Bi-Level car status update<br>- Diesel-electric status | Bill Bronte       |
| 12:00 – 12:15 | Bi-Level Car Review Panel Report and Recommendations  | Larry Salci       |
| 12:15 – 12:20 | Approval, Bi-Level Review Panel Report and Recommendations  | Bill Bronte       |
| 12:20 – 1:20  | Lunch   |                   |
| 1:20 – 2:30   | Report from the Structure and Finance task force<br>- Update on Section 6/Deployment project                | Eric Curtit<br>PB |
| 2:30 – 2:45   | Break   |                   |
| 2:45 – 3:45   | Discussion: Strategy for Moving the NGEC Forward  | Bill Bronte       |
| 3:45- 4:00    | Next Steps/Action Items   | Bill Bronte       |
| 4:00          | Adjourn   |                   |

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**Members of the Bi-Level Car Review Panel established on September 15, 2011 are:**

Bill Bronte, Caltrans – Chairman  
Ron Adams, Wisconsin DOT  
Eric Curtit, Missouri DOT  
Tammy Nicholson, Iowa DOT  
John Tunna, FRA  
Consultant to the Review Panel – Larry Salci, SalciConsult