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# SECTION 305 NGEC Executive Board

MINUTES

JUNE 20, 2017

11:30 EASTERN

CONFERENCE CALL

<b>FACILITATOR</b>	<i>Eric Curtit, Chair, S305 NGEC Executive Board</i>
<b>ATTENDEES</b>	<b>Board Members:</b> <i>Eric Curtit, Beth Nachreiner for Michael Lestingi, Mario Bergeron, Mario Bergeron also as proxy for Darrell Smith, Ray Hessinger, Eric Curtit also as proxy for Tim Hoeffner, Amanda Martin, John Oimoen, John Oimoen also as proxy for Arun Rao, Jason Biggs for Ron Pate, Michael Jenkins, Brian Beeler II</i> <b>Support Staff:</b> <i>Steve Hewitt, Shayne Gill, Larry Salci, Jeff Gordon, Sal DeAngelo, Nathan Vomocil, Tammy Krause,</i>
<b>ABSENTEES</b>	<b>Board Members:</b> <i>Paul Worley, Michael Lestingi, Darrell Smith, Tim Hoeffner, Arun Rao, Ron Pate, Support:</i> <i>Allan Paul, Bryan Hong, Jeff Gordon, Dale Engelhardt, Patrick Centolanzi,</i>

## DECISIONS MADE

**1. Welcome –Eric Curtit, Chair, S305 NGEC Executive Board:**

NGEC Chairman Eric Curtit, convened today's meeting.

**Roll Call –Steve Hewitt, Manager, S305 NGEC Support Services:**

Steve Hewitt called the roll and confirmed the presence of a quorum

**3. Review of Action Items – Steve Hewitt:**

For the record, a status update of all open action items, as of the start of this meeting, is included below:

**Mid-West States – Section 6 progress report:**

The Mid-West states are heading to Minnesota today to work on the FRA's Regional Plan for intercity passenger rail.

The lease agreements between the states and Amtrak are getting closer to completion.

The group continues to move forward towards fulfilling its Section 6 requirements. The Section 6 plan was submitted to FRA and continues to be under review – **agenda item 5.**

**Procurement Updates: (Ongoing)**

On 1-17-17, the Chair tabled Bi-Level procurement updates until new information is available and appropriate to share.

Diesel-Electric Locomotive Procurement update as of 6-20-17 – **agenda item 6.**

**Finance and Administrative Subcommittee and New Grant Activities: (ongoing)**

The FASC is reviewing and updating the NGEC contract procedures and will consider the updates on its next call – 6-28-17. Following that call, the procedures as updated will be presented to the NGEC Executive Board.

On 6-6-17, the FASC submitted the following motion for Board consideration:

*"As was intended in past NGEC budget approvals and to ensure compliance with the Audit of Grant Agreement of March 27, 2013, and the NGEC's updated Procedure of Establishing Contract Support adopted August 6, 2013, the NGEC authorizes Amtrak to contract with AASHTO for*

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*administrative support services as well as subsequent sub-contracts per the statement of work for entities such as; with Hewitt Consulting for Manager of Support Services, and with SalciConsult for Specification Consultant services. In addition, with the Federal Railroad Administration's June 8th, 2015, approval of the NGEN's Supplemental Statement of Work and related budget extension through September 30, 2017, and its subsequent approval of the Statement of Work and Budget included in the Grant Agreement executed on October 26, 2016 for the period beginning October 1, 2016 through September 30, 2019, Amtrak is authorized to extend its agreement with AASHTO and AASHTO's sub-consultants in accordance with the Statement of Work."*

The motion was approved by the Executive Board with a quorum having been established and all votes cast in the affirmative.

Amtrak and AASHTO will now work to finalize their contract in accordance with the motion, and AASHTO will do the same with the sub-consultant contracts.

Ongoing status updates will be provided to the Executive Board until the contracts have been finalized and executed.

**Next Finance and Administrative subcommittee update – 7-18-17.**

**Technical subcommittee update: Next update 7-18-17.**

**514 subcommittee update: Next Update 7-18-17.**

**Formation of the Acquisition and Ownership Best Practices Task Force** – The task force has been named, with Eric Curtit serving as Chair. Members include: Tim Hoeffner, Michigan DOT and Mike Jenkins, Oregon DOT as well as representatives (yet to be named) from Illinois DOT, Washington State DOT and Amtrak and FRA. Larry Salci will also participate and Paul Jamieson, SNC-Lavalin has volunteered as well.

Members have been identified.

Eric Curtit reported on 5-23-17 that he and Steve Hewitt were working on a brief that will encapsulate what it is the working group should accomplish and will send it out for member feedback. Following that input, it will be sent to NGEN Executive Board members for review and comment. (ongoing)

**This remains an ongoing item – there is nothing new to report as of 6-20-17.**

**Executive Board approval of Diesel-Electric Locomotive Specification Revision B:**

On 6-6-17, Larry Salci reported that he anticipates completing the report by the end of the week (6-9-17) or over the weekend. Once the report is completed, a Review Panel call can be scheduled to review and approve the report and its recommendations. Steve Hewitt will work with Chairman Curtit to schedule the call for some time next week (week of 6-11-17) or the week after that (6-18-17).

**This item will be discussed under item 7 and 8 on the agenda.**

**4.**

**Approval of the Minutes from the 6-6-17 Conference call meetings – Eric Curtit:**

On a motion by John Oimoen, IDOT, and a second by Amanda Martin, Iowa DOT, the minutes from the 6-6-17 Executive Board conference call were approved as presented.

**5.**

**Progress Report: Mid-West States – Section 6 – John Oimoen, IDOT:**

John Oimoen, IDOT reported that the initial draft Section 6 plan by the states had been submitted to FRA – and the final DRAFT is expected to be submitted in the next day or two. The plan is needed before the locomotives can be entered in to revenue service.

The lease agreement is in final DRAFT form and is with all parties. John anticipates a clean version to be provided by Amtrak anytime and then the signature process will move forward. The lease agreement is also necessary before the locomotives can be placed into revenue service.

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As reported on 6-6-17, the Mid-West States met during the week of 6-7-17 in Minnesota to work on the FRA's Regional Plan for intercity passenger rail. The meeting was productive, and John noted that there will be "more to come" soon.

**6.**  
**Status Update: Diesel-Electric Locomotive Procurement – Eric Curtit for John Oimoen, IDOT:**

John Oimoen provided the following update:

Things are progressing well. Many of the items have not changed a lot since the last report, but all are moving forward in a positive manner.

As noted the lease agreements are close to completion for the Mid-West States.

John asked Jason Biggs, WSDOT, to provide the status from Washington. Jason reported that the lease agreement with Amtrak is moving along well and getting close ("we are rounding third and heading for home"). There is one issue to be resolved and a couple of exhibits. Jason anticipates the agreement being in place by the end of next week.

Jason also reported that 6 of 8 locomotives have been moved and are in Seattle. The last two are expected to be shipped in a week or so.

Jason added that they hope to have the locomotives in revenue service beginning in July.

John Oimoen continued his report noting that Witronix has been installed on all the locomotives.

It has been a great team effort moving the procurement forward, and "we are on the cusp of having a lot of locomotives in revenue service".

**7.**  
**Overview: Review Panel Report and Recommendations - Larry Salci:**

Eric Curtit, introduced Larry Salci to provide a summary of the Review Panel Report and the changes that comprise Revision B. Before turning over the floor to Larry, Eric reviewed the process for "getting us to this point".

The Locomotive Technical Working Group within the NGEC Technical subcommittee first approved the DCRs.

They were then sent to the Technical subcommittee, and were approved as submitted.

Per the NGEC procedures, the Technical subcommittee submitted the changes to the NGEC Executive Board Chairman – Eric Curtit. Eric re-convened the Locomotive Review Panel, and consultant Larry Salci was asked to review the changes and prepare a Review Panel Report with Recommendations.

On 6-19-17, the Review Panel met and approved the Changes summarized in the Review Panel Report and the recommendations that the changes be adopted by the NGEC Executive Board as PRIIA 305-005 Diesel Electric Locomotive Specification Revision B.

The Review Panel submitted its report and recommendation for adoption to the Executive Board on 6-19-17.

At this point, Larry Salci went through the report, its recommendations, and the summary of the proposed changes to the specification that will comprise Revision B.

**8.**  
**Consideration of Approval – Locomotive Review Panel Report - D/E Locomotive Spec Rev B - Eric Curtit:**

After Larry Salci's summary was complete, Chairman Curtit asked if there were any questions or comments. Hearing none, he asked if Board members if any of them would prefer to wait until the next Board call – 7-18-17 – to consider approval of the changes.

With no Board member requesting that the vote be held over until the next call, Chairman Curtit entertained a motion to adopt PRIIA 305-005 Diesel Electric Locomotive Specification Revision B, as presented, and as recommended by the Locomotive Review Panel.

John Oimoen, IDOT offered a motion to approve. Ray Hessinger, NYSDOT seconded the motion.

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With no further discussion forthcoming, Chairman Curtit asked Steve Hewitt to poll the voting members as to their vote:  
Eric Curtit, Missouri DOT – aye  
Eric Curtit as proxy for Tim Hoeffner, Michigan DOT – aye  
Mario Bergeron, Amtrak – aye  
Mario Bergeron as proxy for Darrell Smith, Amtrak – aye  
Beth Nachreiner for Michael Lestingi, FRA – aye  
Ray Hessinger, NYSDOT - aye  
Amanda Martin, Iowa DOT – aye  
John Oimoen, IDOT -aye  
John Oimoen as proxy for Arun Rao, Wisconsin DOT – aye  
Jason Biggs for Ron Pate, WSDOT – aye  
Michael Jenkins, Oregon DOT – aye  
Brian Beeler II, NNEPRA for Maine DOT – aye

With a quorum having been established and all voting members present voting in the affirmative, Chairman Curtit determined that consensus has been achieved and the motion to adopt PRIIA 305-005 Diesel Electric Locomotive Specification Revision B is approved.

Tammy Krause noted that the changes will now be provided to technical writer Cameron Cordell who will incorporate them into the specification as adopt PRIIA 305-005 Diesel Electric Locomotive Specification Revision B.

**9.  
Adjourn:**

With no other business forthcoming for today, Chairman Curtit adjourned the call at 12:00PM Eastern.

**The next conference call is July 18, 2017**

**Decisions/Action Items**

**Procurement Updates: (Ongoing)**

On 1-17-17, the Chair tabled Bi-Level procurement updates until new information is available and appropriate to share.

Diesel-Electric Locomotive Procurement update – see agenda item 6 for update.

**Mid-West States – Section 6 progress report:**

The initial draft Section 6 plan by the states had been submitted to FRA – and the final DRAFT is expected to be submitted in the next day or two. The plan is needed before the locomotives can be entered in to revenue service.

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As reported on 6-6-17, the Mid-West States met during the week of 6-7-17 in Minnesota to work on the FRA's Regional Plan for intercity passenger rail – the meeting went well and was productive.

**Finance and Administrative Subcommittee and New Grant Activities: (ongoing)**

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Today, 6-6-17, the FASC submitted the following motion for Board consideration:

*"As was intended in past NGENC budget approvals and to ensure compliance with the Audit of Grant Agreement of March 27, 2013, and the NGENC's updated Procedure of Establishing Contract Support adopted August 6,*

*2013, the NGEC authorizes Amtrak to contract with AASHTO for administrative support services as well as subsequent sub-contracts per the statement of work for entities such as; with Hewitt Consulting for Manager of Support Services, and with SalciConsult for Specification Consultant services. In addition, with the Federal Railroad Administration's June 8th, 2015, approval of the NGEC's Supplemental Statement of Work and related budget extension through September 30, 2017, and its subsequent approval of the Statement of Work and Budget included in the Grant Agreement executed on October 26, 2016 for the period beginning October 1, 2016 through September 30, 2019, Amtrak is authorized to extend its agreement with AASHTO and AASHTO's sub-consultants in accordance with the Statement of Work."*

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**Next Finance and Administrative subcommittee update – 7-18-17**

**Standing Subcommittee monthly update schedule:**

Technical subcommittee – next update – 7-18-17  
514 subcommittee – tabled for today – next update – 7-18-17  
Finance and Administrative subcommittee – 7-18-17

**Executive Board approval of Diesel-Electric Locomotive Specification Revision B:**

On 6-20-17, the NGEC Executive Board approved PRIIA 305-005 Diesel-Electric Locomotive Specification Revision B.

**Formation of the Acquisition and Ownership Best Practices Task Force** – The task force has been named, with Eric Curtit serving as Chair. Members include: Tim Hoeffner, Michigan DOT and Mike Jenkins, Oregon DOT as well as representatives (yet to be named) from Illinois DOT, Washington State DOT and Amtrak and FRA. Larry Salci will also participate and Paul Jamieson, SNC-Lavalin has volunteered as well.

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**ATTACHMENTS**



The NGEC will provide national leadership in standardization, acquisition, financing and management of passenger rail equipment.

**S305 NGEC Executive Board Conference Call  
June 20, 2017**

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**11:30 AM – 12:30 PM Eastern**

**Agenda**

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| 1. Welcome and Open the Meeting   | Eric Curtit  |
| 2. Roll Call  | Steve Hewitt |
| 3. Action Items Status Review   | Steve Hewitt |
| 4. Approval of Minutes from the 6-6-17 conference call meetings                           | Eric Curtit  |
| 5. Progress Report: Mid-West States – Section 6   | John Oimoen  |
| 6. Status Update: Diesel-Electric Locomotive Procurement                                  | John Oimoen  |
| 7. Overview: Review Panel Report and Recommendations                                      | Larry Salci  |
| 8. Consideration of Approval – Locomotive Review Panel Report - D/E Locomotive Spec Rev B | Eric Curtit  |
| 9. Other  | All          |

**Next Meeting -July 18, 2017**

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