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# SECTION 305 NGENC Executive Board

MINUTES

DECEMBER 5, 2017

11:30 EASTERN

CONFERENCE CALL

<b>FACILITATOR</b>	<i>Eric Curtit, Chair, S305 NGENC Executive Board</i>
<b>ATTENDEES</b>	<b>Board Members:</b> Eric Curtit, Eric Curtit also as proxy for Amanda Martin, Charlie King, Tim Ziethen, Ray Hessinger, John Oimoen, John Oimoen also as proxy for Arun Rao, Momo Tamaoki for Kyle Gradinger, John Rosacker, Allan Paul, Brent Thompson for Ron Pate, Mike Jenkins, Tim Hoeffner, Brian Beeler II <b>Support Staff:</b> Larry Salci, Jon Dees, Steve Hewitt <b>Member Emeritus:</b> Dave Warner
<b>ABSENTEES</b>	<b>Board Members:</b> Ron Pate, Arun Rao, Kyle Gradinger, Michael Lestingi <b>Support:</b> Shayne Gill, Strat Cavros, Jason Biggs, Beth Nachreiner, Jeff Gordon, Sal DeAngelo, Patrick Centolanzi, George Hull, Tammy Krause

## DECISIONS MADE

**1. Welcome –Eric Curtit, Chair, S305 NGENC Executive Board:**

Chairman Curtit, Missouri DOT, convened today's meeting and asked Steve Hewitt to call the roll.

**Roll Call –Steve Hewitt, NGENC Program Manager:**

Steve Hewitt called the roll and due to FRA not being available, a quorum could not be established. It was agreed to continue the call, but to table all votes until the next call – 12-19-17.

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**3. Review of Action Items – Steve Hewitt:**

Primarily all open actions items were to be covered under today's agenda. For the record, a status update of all open items, as of the start of this meeting, is included below:

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**Procurement Updates:**

**Status Update – Multi-state Car Procurement (Caltrans - Lead State):**

**Agenda item 9.**

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**Diesel-Electric Locomotive Procurement Update (IDOT – Lead State):**

**Agenda item 8.**

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**Mid-West States – Section 6 progress report:**

On 11-21-17, Jennifer Bastian, IDOT, reported that the states are working on responses to the comments received from FRA on the DRAFT Section 6 plan. A working session among the states and FRA is scheduled for January 2018 and that should result in finalizing the Section 6 plan.

**Agenda item 7.**

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**Finance and Administrative Subcommittee Update:**

The Finance and Administrative subcommittee (FASC) last met on 11-15-17.

The subcommittee approved proposed By-Law revisions which removed the 514 subcommittee as an NGENC standing subcommittee, and made minor corrections to the document for consistency and a better read. In accordance with the By-Laws, the revisions were submitted to the Executive Board in writing on 11-16-17. To change the NGENC By-Laws, those changes must be submitted in writing to the Executive Board at least 30 days in advance of the meeting the Board intends to vote on the changes. Based on those requirements, the FASC is

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anticipating that the Executive Board will vote on adoption of the By-Law changes on 12-19-17 on its regularly scheduled bi-weekly call.

The Amtrak grants office is internally reviewing the grant agreement SOW and budget to not only reflect changes necessary to reflect the move of 514 to SAIPRC, but also to make any revisions that may better reflect the activities of the NGEC over the remaining grant period. The intent is for the FASC proposed revisions to the SOW and Budget on its next call - 12-13-17 and submit them to the Executive Board for its consideration on 12-19-17.

On 11-15-17, the FASC accepted the Single Level Car Specification Review Panel Report and recommendation to approve the weight change DCR and submitted it to the Executive Board for its consideration. (adopted under agenda item 6 today)

The FASC continues to review proposed updates to the NGEC Educational document, which has also been sent to Board members for input. The intent is for the FASC to finalize its changes to the document on 12-13-17 and submit the revised document to the Board for consideration on 12-19-17.

**Next FASC meeting 12-13-17 – next Exec Board Update 12-19-17**

**514 Subcommittee:**

As of 11-21-17, the Final Draft of the CIP was complete, and it was transmitted to Eric Curtit and Steve Hewitt, and subsequently distributed to the Executive Board members for consideration of approval.

The CIP Update was provided to the Executive Board Members (week of 11-21-17) and will be summarized under agenda 5 and considered for approval under agenda item 6.

**Next 514 Progress Report to the Executive Board– 12-19-17**

**Agenda items 5 and 6.**

**Technical Subcommittee – Next Progress Report to the Executive Board – 12-5-17**

**Agenda item 10.**

**Acquisition and Ownership Best Practices Working Group:**

On 11-7-17, Eric Curtit reported on the results of the first call of the Equipment Acquisition and Ownership Best Practices Working Group which took place on 11-2-17 with all members present.

The group agreed to use an outline of a paper that Larry Salci had prepared for FRA earlier this year as a starting point. Larry is to convert that presentation into a shorter "white paper" focusing on issues related to the working group's scope. Members of the group are asked to review the paper and submit comments in track changes to Steve Hewitt and Eric Curtit to be compiled into a revised paper.

The next call of the working group is scheduled for 11-30-17.

**Agenda item 11.**

**4.**

**Approval of the Minutes from the 11-21-17 Conference call meeting – Eric Curtit:**

Due to the lack of a quorum, approval of the minutes from 11-21-17 was tabled until the next call – 12-19-17.

**5.**

**Summary Overview – CIP Update – Brian Beeler II:**

514 subcommittee Chair, Brian Beeler II. NNEPRA for Maine DOT, reported that he was pleased that the CIP update is complete and is ready for consideration of approval. He noted that a lot of good work went into it, and he thanked all those involved for their efforts.

**6.**

**Consideration of Approval – CIP Update – Eric Curtit:**

Due to the lack of a quorum, consideration of approval of the 2018-2022 CIP update was tabled until the next call – 12-

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19-17.

**7.**

**Progress Report: Mid-West States – Section 6 – John Oimoen:**

John Oimoen, IDOT, reported that the states continue to work on the comments received from FRA on the DRAFT Section 6 plan. The states continue to meet monthly.

**8.**

**Status Update: Diesel-Electric Locomotive Procurement – John Oimoen, IDOT:**

John Oimoen provided the following report for inclusion in today's minutes (12-5-17):

- a) *All locomotives have completed required testing and all reports have been submitted and received.*
- b) *110 mph hour testing in MI and the Chicago/St. Louis line will take place when all PTC logistics and software are up and in place. There may be a window of opportunity to do this testing this month, or in December, when the UP turns off cab signal in that territory.*
- c) *IDOT and Siemens have signed conditional acceptance on 31 units and final acceptance on 29 IDOT units.*
- d) *Seven IDOT locomotives are operating in lead position and more will be rolling out in the next few weeks.*
- e) *All IDOT locomotives 4601 - 4633 have completed burn-in testing at TTCI.*
- f) *The locomotives stored at TTCI will ship to Chicago, as soon as storage space becomes available. Storage space in Chicago is being freed-up with the re-deployment of P-42 locomotives by Amtrak, and now indicates room for 23 locomotives will be available soon. A shipping plan is in place.*
- g) *WSDOT Units are operating in revenue service.*
- h) *Caltrans Locomotives are operating in revenue service.*
- i) *The final procurement project meeting was held last week with the JPEs.*
- j) *The final procurement project meeting was held last week with Siemens and the JPE's*
- k) *The Failure Review Board is established, with all JPE's included and Siemens. Amtrak representatives are participating in the meetings.*
- l) *Recurring bi-weekly warranty meetings with the JPEs are being held by Siemens.*

**9.**

**Status Update: Multi-State Car Procurement – Caltrans:**

Caltrans experienced technical difficulty with the conference call connection today, but provided the following update for inclusion in the minutes:

- *The Project Kick-Off Meeting was held at Siemens Sacramento Facility on 11/29 and 11/30. Various topics, such as Project Management Plan, Buy America, Master Schedule, Specification Compliance, Testing/Shipping were discussed.*
- *The design Familiarization Meetings will be held in the week of 12/18. We will review Toilet System, HVAC, Safety Appliance, Carbody and General Arrangement.*
- *We are estimating that production of the railcars will begin in summer of 2018.*

**10.**

**Monthly Progress Report – Technical subcommittee – Charlie King, Amtrak:**

Charlie King reported:

The Technical subcommittee last met on 11-30-17.

The subcommittee continues to receive updates on the multistate procurements. The Electronic on trains working group also provided its bi-weekly update on advances that it will bring forward as opportunities arise. The subcommittee also received an update from the FRA on the activities of the AAR Tag on LED Headlights.

The next call of the Technical subcommittee will take place on 12-14-17.

**11. Monthly Progress Report – Equipment Acquisition and Ownership Best Practices working group – Eric Curtit, Missouri DOT:**

Eric Curtit reported:

The Equipment Acquisition and Ownership Best Practices Working Group held its second conference call meeting on 11-30-17.

On the call the working group members received an overview of a DRAFT outline provided by consultant Larry Salci which begins to identify key items related to the acquisition side of lessons learned and best practices.

Members agreed to review the outline and submit comments by 12-8-17 in preparation for the net call which is scheduled for 12-13-17.

Ray Hessinger, NYSDOT, noted that NY would like to participate as a listener to the working group calls, so they can understand the lessons learned and best practices of the first two multi-state procurements in preparation for their involvement with future equipment procurements.

Steve Hewitt will send a calendar notice to Ray Hessinger, and add him to the working group email list.

**12. Status: Casamar Contract Modification/Extension through 9-30-19 – AASHTO:**

AASHTO was not represented on today's call (12-5-17), so there was no status update provided. Steve Hewitt noted that he saw some emails between AASHTO and Casamar which seemed to indicate that it is moving forward, but he does not know the status or timeline for executing the contract modification.

**13. Other – all:**

Steve Hewitt provided the following reminder and notification to Executive Board Members:

On the next call – 12-19-17 – the proposed revisions to the NGEN By-Laws, as submitted by the FASC, will be considered for approval. If you are unavailable for this call, please designate a representative to act on your behalf, or provide your proxy to another voting member.

The 2018 NGEN Annual Meeting will take place on 2-23-18 in Washington, DC from 8:30AM-2:00PM. A draft agenda will be distributed by the next Board call to assist members in processing their travel approvals.

**Adjourn:**

With no other business forthcoming for today, Eric Curtit adjourned today's call at 11:48 AM Eastern.

**The next conference call is December 19, 2017**

**Decisions/Action Items**

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**Procurement Updates:**

**Status Update – Multi-state Car Procurement (Caltrans - Lead State) – see agenda item 9 for update:**

**Diesel-Electric Locomotive Procurement Update – see agenda item 8 for update.**

**Mid-West States – Section 6 progress report:**

As of 12-5-17, the states continue to work on the comments received from FRA on the DRAFT Section 6 plan. The states continue to meet monthly.

**Finance and Administrative Subcommittee Update:**

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**Next FASC meeting 12-13-17 – next Exec Board Update 12-19-17**

**514 Subcommittee CIP Update:**

The Final Draft Update of the 2018-2022 CIP is complete and has been distributed to the Executive Board for its consideration. Due to a lack of a quorum on today's call (12-5-17), consideration of approval was tabled. It is the Chair's intent to take this up for a vote on the next call 12-19-17.

**Next 514 Progress Report to the Executive Board– 12-19-17**

**Consideration of the CIP Update – 12-19-17**

**Acquisition and Ownership Best Practices Working Group:**

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**2018 NGENC Annual Meeting:**

The 2018 NGENC Annual Meeting will take place on 2-23-18 in Washington, DC from 8:30AM-2:00PM. A draft agenda will be distributed by the next Board call to assist members in processing their travel approvals.

**ATTACHMENTS**



The NGENC will provide national leadership in standardization, acquisition, financing and management of passenger rail equipment.

**S305 NGENC Executive Board Conference Call  
December 5, 2017  
11:30 AM – 12:30 PM Eastern**

**Agenda**

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|---|-----------------|
| 1. Welcome and Open the Meeting   | Eric Curtit     |
| 2. Roll Call  | Steve Hewitt    |
| 3. Action Items Status Review   | Steve Hewitt    |
| 4. Approval of Minutes from the 11-21-17 conference call meetings                   | Eric Curtit     |
| 5. Summary Overview: CIP Update   | Brian Beeler II |
| 6. Consideration of Approval CIP Update   | Eric Curtit     |
| 7. Progress Report: Mid-West States – Section 6                                     | John Oimoen     |
| 8. Status Update: Diesel-Electric Locomotive Procurement                            | John Oimoen     |
| 9. Status Update: Multi State Car Procurement                                       | Kyle Gradinger  |
| 10. Monthly Progress Report – Technical subcommittee                                | Charlie King    |
| 11. Monthly Progress Report – Equipment Acquisition and Ownership Best Practices WG | Eric Curtit     |
| 12. Status: Casamar Contract extension/modification through 9-30-19                 | Shayne Gill     |
| 13. Other   | All             |

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**Next Meeting -12-19-2017**

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