



**S305 NGEC Executive Board Conference Call**

**November 27, 2012**

**11:30 AM – 1:00 PM Eastern**

**Call in number: 866 299 7945 passcode: 1601544#**

**Agenda**

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| 1. Open the Meeting  | Bill Bronte              |
| 2. Roll Call   | Steve Hewitt             |
| 3. Approval of Minutes from November 13, 2012 conference call                      | Bill Bronte              |
| 4. Action Items Review   | Steve Hewitt             |
| 5. Status Update: Structure and Finance Task Force                                 | Eric Curtit              |
| a. Status of the PB/Section 6/fleet deployment effort                              | Eric Curtit              |
| b. Developing the "context" piece and an outline of an SOW                         | Eric Curtit/Chad Edison  |
| c. Status: Vision "strawman"   | Bill Bronte/Eric Curtit  |
| 6. Status Update: Developing the "marketing" piece                                 | Leo Penne                |
| 7. Arranging the Executive Board special session – February 20, 2012 Washington DC | Bill Bronte              |
| a. Status: Reserving Meeting space   | Steve Hewitt             |
| b. Status: Selecting a facilitator   | Steve Hewitt             |
| c. Setting a time for the special meeting  | Bill Bronte              |
| 8. Locomotive procurement status update  | Chad Edison/Kevin Kesler |
| 9. Status: Formulating a budget for the "continuing activities" portion            | Darrell Smith            |
| 10. Other  | All                      |

**Attachments**

Decisions/Action Items
The locomotive procurement status will remain as an agenda item to keep the Board updated as to its progress. <b>Status: This is on today's agenda</b>
Jeff Gordon will continue to provide the AASHTO, Amtrak and FRA public affairs officers with email notifications of NGEC

activities. (ongoing)
The Single Level Revision A has been adopted by the Board. Steve Hewitt will provide the report to AASHTO for posting. <b>Task complete</b>
The SFTF charge, as revised, was adopted by the Executive Board. <b>Task complete</b>
The Finance subcommittee will "clean up" and program the budget for ongoing activities within a month for Board consideration separately from the programming of the contingency funds. <b>Status: An update is on this agenda</b>
Bill Bronte will provide the SFTF with a "strawman" for the NGEC vision prior to its meeting on November 19, 2012. <b>Status: Bill's strawman has been distributed to the SFTF. They will be reviewing it and discussing comments on the next SFTF call.</b>
The FRA and Eric Curtit will work towards developing the "context" piece. (The FRA has already committed to providing the SFTF with an outline of a scope of work for Defining the NGEC's Future and the development of an Implementation Plan – this is due to the SFTF prior to November 19, 2012. <b>Status: This is on the agenda as part of the SFTF report</b>
The Administrative task force will provide the Executive Board with its Marketing document asap (November 23, 2012 is the plan for it to get finalized in the ATF) (ongoing) <b>Status: The ATF meeting was canceled due to the holidays – Leo Penne will provide an update on the marketing piece on this call.</b>
Steve Hewitt will work with AASHTO to arrange for the facilitated workshop in conjunction with the NGEC Annual Meeting in Washington, DC in February (likely February 20, 2013) <b>Status: Steve contacted AASHTO about a facilitator for the February meeting. AASHTO has contacted a facilitator they use. David Ewing, consultant made a recommendation to the SFTF and Darrell Smith has made a recommendation.</b>
Jeff Gordon, FRA, will provide contact information to Steve Hewitt to an FTA representative(s) to listen in to NGEC Executive Board calls. ( <b>carryover</b> )
Technical subcommittee review of AWG DCR process policy vs. technical is complete and a revised process for Accessibility DCRs has been developed and will be considered by the Technical subcommittee – once approved there it will come to the Board for its consideration. ( <b>ongoing</b> )