

SECTION 305 TECH SUB COMM

MINUTES

APRIL 1, 2010

3:00 PM EST

CONFERENCE CALL

FACILITATOR	<i>Mario Bergeron, CMO Amtrak and 305 Technical Subcommittee Chair</i>
ATTENDEES	<i>Mario Bergeron, Dale Engelhardt, Ken Uznanski, Kevin Kesler, Eloy Martinez, Charles Bielitz, Jeff Gordon, Michael Coltman, Stan Hunter, Steve Fretwell, Bob Haslam, Allan Paul, Charles Poltenson, Jack Madden, Andrew Wood, Tammy Nicholson, Kevin Lawson, John Tunna, Shayne Gill, Tom McOwens, Leonard Evans, Don Damron</i>
ABSENTEES	<i>Gil Wilson, Rob Edgcumbe, Dharm Guruswamy, Gary Fairbanks, George Weber, John Oimoen, Steve Hewitt</i>

DECISIONS MADE

Minutes of the Conference Call meeting held March 25, 2010 were approved unanimously.
The Buy America Statute will be posted to the tech subcommittee link on AASHTO's website www.highspeed-rail.org
The subcommittee unanimously approved the Chicago meeting agenda with the addition of a meeting of the tech subcommittee members at the end of the day – from 5-6pm.
It was agreed that there be six Sub Groups each with a leader named from the tech subcommittee. The Sub Groups and their leaders are: Mechanical (Jeff Gordon), Electrical (Amtrak to propose name), Structural (Eloy Martinez), VTI (John Tunna), Interior (Andrew Wood), Locomotive (Steve Fretwell) It was also agreed that the 6 Subgroups will continue beyond the April 22 nd meeting.

Action Items Update (New and Current)

State DOT responses, comments, exceptions, to the Clearance Diagrams and Platform Heights requirements, previously distributed to all subcommittee members by Dale Engelhardt, are to be submitted to Dale prior to the next conference call – Thursday, April 8, 2010. It is preferred that all subcommittee member states respond whether or not they have comments – but if any state does not submit a response – it will be assumed that they have no comments or exceptions. To date there has been feedback from the states of IA,CA, NY, NC LA (awaiting KCS response but under 16ft should be ok)
States who are not committee members/participants will be polled via the AASHTO States survey (already an action item of the 305 Executive Board). This survey has been distributed to the states – with a response due date of April 14, 2010 to Shayne Gill, AASHTO and Andrew Wood Wash. DOT. Additional questions proposed by Eloy Martinez were added to the survey and to states who have already responded those questions have been added as an addendum to the survey and sent to the states by Shayne Gill.
Shayne Gill reviewed logistics for the upcoming subcommittee and industry meeting to be held in Chicago, April 22 nd at the Thompson Center. Registration and logistics information has been sent out to subcommittee members and to broad email lists of industry representatives and/or organizations and registration for the meeting continues. Approximately 45 registrations reported to date. The subcommittee has asked for Flip charts for the break-out groups, directions to the Thompson Center to be posted on the website, and for the use of the small conference room after the larger meeting has concluded – from 5:00 to 6:00pm
George Weber was not present at this meeting but he did provide Dale and Subcommittee members with the auditorium seating diagram prior to the meeting. Sent via email March 29 th . No additional conference room has been secured at this point. Shayne will ask George about use of the smaller conference room (already secured)

for the 5 – 6pm meeting of the tech subcommittee members.
Dale led a discussion of the latest draft of the April 22 nd agenda for the meeting in Chicago. Copies of the draft agenda and a break out session form were distributed to subcommittee members just prior to the call. Members approved the draft with the addition of meeting time for the subcommittee members at the conclusion of the meeting of the whole. Approximately 5-6pm.
In regards to the issue of "Buy American" requirements as they pertain to PRIIA, Kevin Kesler mentioned that, earlier in the week, he distributed the statute to tech subcommittee members and noted that only the Secretary of Transportation can make a waiver of this requirement – no such waiver has been done to date. It was agreed that the Statute will be posted on the website.
Kevin Kesler, Dale Engelhardt and Eloy Martinez will draft an outline agenda for the Sub Groups to follow during the April 22 nd Meeting.
Steve Hewitt will distribute the industry participation list to the Sub Group Leaders asap. As the list continues to grow – Steve will provide updated lists to the leaders as well.
Shayne will send the list of registrants for the April 22 nd meeting to the Sub Group leaders asap.
Eloy Martinez previewed a presentation that he will give to the group, as a whole, at the Chicago meeting – speaking to Purpose, goals and objectives. Kevin Kesler and Eloy will provide handouts at the meeting.
Shayne will check into the possibility of establishing a SharePoint site with password protection.
Stan Hunter is going to check to see if the Surfliner Spec from Caltrans can be circulated among the members of the subcommittee since it will be one of the starting points for discussion in Chicago, April 22 nd . Dale E will also ask if the Amtrak spec for the Surfliner can be viewed by the members as well. If ok – Shayne will assist in providing a link to the document for posting on the website.
Shayne Gill identified the Action items resulting from today's call. Those items will be summarized in the minutes and tracked on a separate "Action Item" form to be distributed with the minutes. The meeting adjourned at approximately 5:15pm Eastern

ATTACHEMENTS

PRIIA Section 305 Tech Sub Committee Meeting

April 1, 2010

The agenda for the meeting is below:

- | | |
|--|--------------------|
| 1. Roll Call | AASHTO/Shayne Gill |
| 2. Review and approval of Minutes from previous Meeting | Chair |
| 3. Status update on current Action items: | Chair |
| a. Refer to Action Item List from previous Meeting | |
| 4. Status update from each initiatives: | |
| a. To be discussed as part of the Agenda Items below | |
| 5. Proposed Agenda Items: | |
| a) Discuss April 22 nd Chicago Industry Meeting | |
| 1) Agenda | Dale Engelhardt |
| 2) Break out groups | Dale Engelhardt |
| 3) Logistics | AASHTO |
| b) Form sub-teams and determine sub-group leaders | Dale Engelhardt |
| 1) Same Sub-Groups as 22 nd meeting | |

- 2) Develop list of requirements and standards for use by sub-groups
 - 3) Develop schedule to develop hand out material describing scope and objectives of sub-groups
- c) Framework for PRIIA S305 Tech Committee FRA/ Eloy Martinez
- 1) Refer to presentation document
 - i. Define National Fleet Requirements
 - ii. Inclusion of innovative design requirements such as CEM per Metrolink Specification or work developed by the RSAC ETF
 - iii. Need for modular and standardized designs (no monopolies on parts)
 - iv. Address intellectual property rights and liability issues
 - 2) Schedule group (5-8) to visit Metrolink CEM cars
- d) Other Agenda Items Andrew Wood
- 1) Tilt considerations
 - 2) EMU/DMU consideration for standard car type
 - 3) Provision for conductor's offices in coach cars
 - 4) Set up a SharePoint Site for document review AASHTO/Shayne Gill
6. Review this meeting: AASHTO/Shayne Gill
- a. Decisions
 - b. New Action Items

**30 Minute Technical Sub Committee Conference Call Meeting:
Every Thursday 3PM EST: 1-866-209-1307 / passcode 6486648**

Go to meeting invitation link: <https://www1.gotomeeting.com/join/608558625>

***Due to limited time and much to discuss,
Please call in a few minutes early so all is in attendance for Roll Call.
Thank you***