

SECTION 305 TECH SUB COMM

MINUTES

NOVEMBER 7,
2013

3:00PM EASTERN

CONFERENCE CALL

FACILITATOR	<i>Dave Warner, NGECE Technical Subcommittee</i>
ATTENDEES	Core Team Members: <i>Dave Warner, (Dave also as proxy for Mario Bergeron), Allan Paul, (Allan also as proxy for Stan Hunter) Charlie Poltenson, Jeff Schultz, Tammy Krause, Vincent Brotski, Michael Burshtin, Melissa Shurland (Melissa as proxy for Kevin Kesler), Sara Sarkhili, Curtis McDowell, Andrew Wood, Larry Salci, Steve Hewitt</i> Industry Participants: <i>Randy Thomure, Paul Jamieson, Paul Aicholzer, Walt Stringer, Al Engel, Mike Pracht, Richard Curtis, Josh Coran, Eric Wilde</i>
ABSENTEES	<i>Mario Bergeron, Dale Engelhardt, Kevin Kesler, Stan Hunter, Art Peterson, Jack Madden, Phil Meraz, Kevin Lawson, Melissa Wilbers, Mike Jenkins, Darrell Smith, Greg Gagarin, Devin Rouse, Anand Prabhakaran, Charles Bielitz, Jeff Gordon, Michael Coltman, Brian Marquis, Patricia Llana, Camren Cordell, Nico Lindenau, Shayne Gill</i>

DISCUSSION/DECISIONS MADE

1.

In the absence of Chairman Mario Bergeron and Vice Chairman Dale Engelhardt, Dave Warner, Amtrak, called today's meeting to order and asked Steve Hewitt to take the roll.

After calling the roll, it was determined that the presence of a quorum could not be established for today's call. It was agreed that the meeting would continue, minutes would be taken for the record, but no votes or decisions would be made today.

Note: Several times throughout the course of the call, acting chair Dave Warner asked Steve Hewitt to check the roll again to see if a quorum could be established – to no avail.

As always, industry participants are asked to email a notification of their attendance to Steve Hewitt at shewitt109@aol.com

2.

Review of the Agenda – Dave Warner:

Dave Warner provided a brief overview of today's meeting agenda.

After reviewing the agenda, Dave Warner, also informed those on the call that the November 21, 2013 call is canceled, and the next call will take place on December 5, 2013. Steve Hewitt will send cancellation notices for the November 21, 2013 call to all members' calendars.

3.

Review of Action Items – Steve Hewitt:

Steve Hewitt reviewed the open action items, providing a brief update on those items that were not to be specifically covered on the agenda:

Maintaining Industry Participation List: Status: Steve reported that this remains an ongoing action item. There are currently **228** registered industry participants.

Requesting Backgrounder educational document: The new 1 page double sided version of the Backgrounder has been finalized and printed. These new items are now available in hard copy. The original Backgrounders were extremely well received and used for a multitude of purposes – educating state and industry leadership as well as state and federal legislators. Subcommittee members should contact Steve Hewitt at shewitt109@aol.com if you would like to receive hard copies of the new NGECE Backgrounder document. Please provide a mailing address and the number of copies being requested.

Updating ECP Standards: Status: This is an ongoing item which the Technical subcommittee is tracking – it is anticipated that status updates will take place on every other call rather than on each call. **Status:** There is

nothing new to report at this time.

Working/Review Group – Developing Commuter Equivalent of NGEC Bi-Level Specification: This effort (not an official NGEC effort) continues with Kevin Kesler, FRA, in the lead. kevin.kesler@dot.gov. Kevin has submitted a draft concept to Chairman Bergeron, and he and Kevin have agreed to discuss the concept proposal at some point in the future. **Status:** Ongoing

Review Panel Review of Trainset Revision A: Status: Steve was out most of this week, but will reach out to Larry Salci and Bill Bronte to schedule a Review Panel call for a review of the DRAFT report Larry has prepared. No date has been set yet.

Metro North Dual Mode Specification: Jack Madden, NYSDOT, will keep the subcommittee updated on the status of the Metro North Dual Mode specification as it is developed. (This is an internal New York State process and it is not an official NGEC effort.) This will remain as an open item to track the progress being made. **Status:** Jack Madden provided the following update for Steve Hewitt to report on, and include in the minutes:

"Metro North Railroad is still on schedule to have a draft Dual Mode Specification completed in 1 QTR 2014. On 11/1, MNR circulated the first four draft chapters among the MNR, ConnDOT, and NYSDOT team members for review. The next Team conference call will be Thursday 21 November."

4. Approval of the Minutes of the October 24, 2013 Technical subcommittee conference calls – Dave Warner:

With the lack of a quorum determined consideration of approval of the minutes from the October 24, 2013 conference call was tabled until the next call.

5. Status: FRA revised presentation to the Access Board - Dave Warner:

Dave Warner provided the following update on the Accessibility presentation:

"The FRA Presentation regarding PRIIA efforts on ADA had been discussed at length at our last meeting. Following that meeting, during which it was agreed that this body was not an appropriate one to hold a vote on the contents, the presentation was returned to the Executive Board. It was, however, updated with some changes and clarifications that were raised during our meeting. At the Oct. 29 Executive Board meeting, Mario Bergeron suggested that the Executive Board should not vote on the presentation either, as it is now more clear as to exactly what it is and what it is not meant to be. There was general agreement on the Executive Board that a vote wasn't needed, though it was appropriate for the Executive Board to have at least been afforded the opportunity to see the presentation since it is an FRA presentation, but one that is very similar to other presentations that members of the NGEC have put together from time to time, and asked for a courtesy review from the Executive Board or from the Chairman to make sure the message is consistent and accurate with regard to statements pertaining to the NGEC. Following the Executive Board call, Mario provided Melissa Shurland some additional clarifying language.

The FRA presentation, along with the ADAAG guidance document have been provided to the Access Board by the requested deadline (November 7), and the final documents were forwarded to all NGEC members by Steve Hewitt earlier today."

6. Accessibility Working Group Status Update –Melissa Shurland:

Melissa Shurland reported that she had successfully negotiated a contract extension between FRA and Oregon State University (OSU). With this contract extension in place OSU can now move forward with developing the drawings that are needed to move the AWG forward. Melissa will also reach out to Chairman Bergeron in regard to Amtrak having discussions with OSU about Amtrak's drawings and non-disclosure agreements.

Melissa also reported that during the initial design review (IDR) of Caltrans, IDOT car interiors it was noted that they are incorporating PRIIA specific accessibility features. Melissa also noted the appreciation of the accessibility community.

7. Document Control Update – Dave Warner:

Dave Warner provided the following report for inclusion in today's minutes:

"Single Level specification Revision A metricization is proceeding millimeter by millimeter. About 1/3 of the chapters are complete."

8. Status: DTL specification Development – Tammy Krause:

Tammy Krause reported that a draft has been sent out to the DTL technical group for review. After comments are received she will get a revised draft out to the group.

Steve Hewitt reported that Kevin Kesler, unavailable for today's call, noted that he expected to submit his comments on the draft by tomorrow. (November 8, 2013)

Paul Jamieson noted that his comments would also be in by COB tomorrow.

In response to a question from Dave Warner about the schedule, Tammy responded that due to the federal government shutdown they are about two weeks behind the scheduled timelines.

9. Update: Diesel-electric Locomotive – Art Peterson:

Art Peterson was unavailable for today's call but provided Steve Hewitt with the following update for inclusion in today's minutes:

"Addendum 7 was issued on 4 October 2013. Addendum 8 was issued on 31 October 2013 – this provides information the proposers will need to address in their final offers. The final offers remain due on 27 November 2013, and the opening date remains 2 December 2013."

Other: With no other items to come before the Technical subcommittee, the chair adjourned today's call at approximately 3:18 pm EDT.

Next conference call – December 5, 2013 – 3:00pm Eastern

Decisions and Action Items

Working/Review Group – Developing Commuter Equivalent of NGEC Bi-Level Specification: This effort (not an official NGEC effort) continues with Kevin Kesler, FRA, in the lead. kevin.kesler@dot.gov. Kevin Kesler has met (conference call) with Gavin Frazier, and both agree that the path being taken by Metro North in developing its Dual Mode spec is the right one with the NGEC utilized as a resource. Kevin has developed his concept into a document and submitted it to the Chairman Bergeron. The chair and Kevin will have a follow up discussion at their earliest opportunity. (ongoing)

The PowerPoint FRA presentation on PRIIA NGEC Accommodations and items for consideration (the ADAAG document) has been sent to the Access Board in time to meet the deadline of November 7th, 2013. Steve Hewitt has sent the final presentation and ADDAG document to all subcommittee members and the Executive Board.

The DTL requirements document has been approved by the Executive Board, and the Technical subcommittee has been tasked with developing the DTL specification. Tammy Krause reported that a draft is currently under review by the DTL technical working group. Comments are due November 8, 2013 and a revised draft will follow.

Jack Madden, NYSDOT, will continue to keep the subcommittee updated on the status of the Metro North Dual Mode specification as it is developed. (This is an internal New York State process, not an official NGEC effort.) Current status is that Metro North Railroad (MNR) is still on schedule to have a draft Dual Mode Specification completed in the first quarter of 2014. On 11/1, MNR circulated the first four draft chapters among the MNR, ConnDOT, and NYSDOT team members for review. The next Team conference call will be Thursday 21 November, 2013.

Updating ECP Standards: remains as a standing action item and as activities occur; Paul Jamieson will provide status updates to the subcommittee. (Ongoing)
Maintaining Industry Participation List: This remains an ongoing action item. There are currently 228 registered industry participants.
Requesting Backgrounder educational document: The original Backgrounders are no longer available. A new, condensed version –a one pager – double sided – is available now. Contact Steve Hewitt if you would like hard copies of the new document.

ATTACHMENTS



PRIIA Section 305 Tech Sub Committee Meeting
November 7, 2013

The agenda for the meeting is below:

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| 1. Roll Call | Steve Hewitt |
| 2. Review meeting agenda | Dave Warner |
| 3. Review Action Items | Steve Hewitt |
| 4. Approve Minutes of October 24, 2013 | Dave Warner |

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| 5. Status: FRA revised presentation to the Access Board | Dave Warner |
| 6. Accessibility Working Group Status Update | Melissa Shurland |
| 7. Document Control update | Dave Warner |
| 8. Status: DTL Specification Development | Tammy Krause |
| 9. Update: Diesel-electric Locomotive Procurement | Steve Hewitt |
| 10. Review this meeting: | Steve Hewitt |
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- a) Decisions
 - b) New Action Items

***Technical Sub Committee Conference Call Meeting:
Thursday November 7, 2013 3:00 EST: 1-866-209-1307 / passcode 6486648#***

***Please call in a few minutes early so all is in attendance for Roll Call.
Thank you***

Next Technical Subcommittee Call: 12-5-13 at 3:00pm EST