

Finance Sub-Committee Report

NGEC Annual Meeting
Washington, DC
February 21, 2014



The NGEC will provide national leadership in standardization, acquisition, financing and management of passenger rail equipment.

Revised SOW and Budget

- Extension through 6/30/2015 has been Sub-Committee's focus.
- Sub-Committee's effort is complete as reported in the Treasurer's Report.



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Audit of 3/27/13

- Four recommendations:
 1. Seek reimbursement from AASHTO for the questioned costs and obtain documentation for the unsupported costs.
 2. Formally approve all existing agreements and establish a policy for the review and approval of all future agreements.
 3. Develop and implement a policy for paying contractors in a manner similar to Amtrak's payment policy (within 30 days).
 4. Submit reimbursement requests to FRA within 30 days after paying for support services.



Audit Recommendation #1

- Have received much of the documentation requested from AASHTO for \$11,345 questioned.
- Resolving remaining amount, less than \$5,000.
- AASHTO and Amtrak have streamlined the invoice process and payment turnaround.



Audit Recommendations #2 - 3

- NGEC adopted revised Procedure For Establishing Contracted Support on 8/6/2013.
- To #3, Procedure states:
Invoices will be reviewed, and if approved, paid within 30 days of receipt. If an invoice is not approved, the submitter will be provided an explanation and requested to submit a revised invoice within 30 days of the initial submittal.
- Both recommendations are now closed.
- Please contact Steve Hewitt if you need a copy of this procedure.



Audit Recommendations #4

- After review by Amtrak's Grants Department and FRA, quarterly grant invoicing will continue:
 - Majority of expenses are through single AASHTO invoices
 - FRA also requires a quarterly activities report, and quarterly invoicing maintains consistency.
- Recommendation is closed.



Future Audits

- Revised Statement of Work includes two more audits:
 - One after expenses through March 31, 2014 are invoiced to FRA
 - One to close out the current grant in June 2015.



Thank You!

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NGEC Treasurer

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