

# SECTION 305 FINANCE and ADMINISTRATIVE SUB COMMITTEE

MINUTES      FEBRUARY 6, 2019    3:00PM EASTERN      CONFERENCE CALL

<b>FACILITATOR</b>	<i>Tim Ziethen, Chair of the S305 Finance and Administrative Subcommittee (FASC)</i>
<b>ATTENDEES</b>	<i>Tim Ziethen, Brent Thompson, Jeff Gordon, Eric Curtit, Amanda Martin, Tim Hoeffner, Arun Rao, Mike Murray, Steve Hewitt, Strat Cavros, Larry Salci</i>
<b>ABSENTEES</b>	<i>Michael Lestingi, Beth Nachreiner, Ray Hessinger, Brian Beeler II, Jason Biggs, Shayne Gill, John Bell</i>

## DECISIONS MADE

**1. Welcome and Open Meeting – Tim Ziethen, Amtrak:**

Subcommittee Chair, Tim Ziethen, Amtrak, opened the conference call meeting and asked Steve Hewitt to call the roll.

**2. Roll Call – Steve Hewitt:**

Steve Hewitt called the roll and confirmed the presence of a quorum

**3. Approval of Minutes from the 12-12-18 and 1-9-19 calls – Tim Ziethen, Amtrak:**

On a motion by Brent Thompson, WSDOT, and a second by Amanda Martin, Iowa DOT, the minutes from 12-12-18 and 1-9-19 were approved as presented.

**4. Review: Final DRAFT FASC & Treasurer’s Report presentation for the 2019 NGEAC Annual Meeting – Tim Ziethen:**

Prior to the call, Tim Ziethen provided an updated draft of the Annual meeting FASC and Treasurer’s report presentation.

Tim reviewed the updated version – and noted the changes. He also identified the numbers as related to total spend rate and current spend rate that were requested to be added to the presentation.

Tim will make a modification to show the total spend rate based on a start date of January 2010.

**5. Overview: Quarterly Grant Progress Report to FRA – submitted 1-31-19 – Tim Ziethen:**

Tim Ziethen reported that the Quarterly Grant Progress Report to FRA has been submitted. Tim will provide Steve Hewitt with the submittal for distribution to FASC and Executive Board members.

**6. NGEAC Board Action – two pager and vision statement changes – Steve Hewitt:**

Steve Hewitt reported that on 1-29-19, the NGEAC Executive Board adopted the FASC recommended changes to the two-pager document and to the NGEAC Vision Statement. MODOT graphics art is making the changes and will print copies for distribution at the NGEAC Annual Meeting on 2-22-19. Electronic copies and additional hard will also be available upon request.

Eric Curtit confirmed that the two-pager is with MODOT graphic arts and will be finalized for the Annual Meeting.

**6. Other Issues/Questions – All:**

Steve Hewitt provided some updates on head count (60 as of 2-5-19) and speakers for the NGEC Annual Meeting. Mike Murray, FRA gave Steve the names of FRA participants that he is aware of and confirmed that Michael Lestingi and Devin Rouse will participate in giving the FRA update. Devin's remarks will focus on Tier III Rulemaking.

**Adjourn:**

With no further business forthcoming, Chairman Ziethen adjourned today's meeting at 3:25pm Eastern.

**The next call is scheduled for March 6, 2019**

**The call-in number is:**

**888 585-9008 passcode 559-120-127#**

**Decisions - Action Items**

**Legislative Outreach – developing a strategy and implementation plan to obtain future federal funds for the NGEC:** Currently the strategy is to get broad circulation to decision makers of the NGEC two-page fact sheet. This document helps to educate the decision makers (federal and state) on what the NGEC is, what results it has produced; and what its goal are.

**Revising/updating the two-page NGEC Educational Document and the NGEC "vision" statement:**

**Task complete NGEC Board Action – two pager and vision statement changes**

On 2-6-19, Steve Hewitt reported that on 1-29-19, the NGEC Executive Board adopted the FASC recommended changes to the two-pager document and to the NGEC Vision Statement. MODOT graphics art is making the changes and will print copies for distribution at the NGEC Annual Meeting on 2-22-19. Electronic copies and additional hard will also be available upon request.

**Preparing the FASC & Treasurer's Report presentation for the 2019 NGEC Annual Meeting:**

On 2-6-19, Tim Ziethen provided a final draft of the Annual Meeting FASC and Treasurer's report presentation and gave an overview. With a minor modification, (total spend rate going back to January 2010) the presentation is complete as a Final Draft.

**Overview: Quarterly Grant Progress Report to FRA – submitted 1-31-19:**

Tim Ziethen reported that the Quarterly Grant Progress Report to FRA has been submitted. Tim will provide Steve Hewitt with the submittal for distribution to FASC and Executive Board members.

**888 585-9008 passcode 559-120-127#**

**Next Call 3-6-19**

**ATTACHMENTS**

Next Generation  
Equipment Committee



The NGEC will provide national leadership in standardization,  
acquisition, financing and management of passenger rail equipment.

## SECTION 305 NGEC Finance and Administrative Subcommittee (FASC)

Conference call

2-6-19

3:00PM Eastern

**888 585-9008 passcode 559-120-127#**

### AGENDA

- |  |              |
|--|--------------|
| 1. Welcome/Open  | Tim Ziethen  |
| 2. Roll Call   | Steve Hewitt |
| 3. Approval of the Minutes from 12-12-18 and 1-9-19  | Tim Ziethen  |
| 4. Review: Final DRAFT FASC & Treasurer's Report presentation for the 2019 NGEC Annual Meeting | Tim Ziethen  |
| 5. Overview: Quarterly Grant Progress Report – submitted 1-31-19 to FRA                        | Tim Ziethen  |
| 6. NGEC Board Action – two-pager and vision statement  | Steve Hewitt |
| 7. Other Issues/questions  | All          |

**Next Call March 6, 2019**

**888 585-9008 passcode 559-120-127#**