

# SECTION 305 TECH SUB COMM

MINUTES

MARCH 13, 2014 3:00PM EASTERN

CONFERENCE CALL

<b>FACILITATOR</b>	<i>Mario Bergeron, Chair, NGENC Technical Subcommittee</i>
<b>ATTENDEES</b>	<b>Core Team Members:</b> Mario Bergeron, Jeff Gordon for Kevin Kesler, Allan Paul, Allan Paul also as proxy for Stan Hunter, Jack Madden, Marci Petterson, Phil Meraz, Missy Wilbers Tammy Krause, Curtis McDowell, Melissa Shurland, Sara Sarkhili, Larry Salci, Vincent Brotski, Steve Hewitt, <b>Industry Participants:</b> Paul Jamieson, Steve Orzech, Jr., Tom Hunt, Craig Mckeen, Jonathan Michel, Tom Sisler, James Michel, Bill Slater, Richard Curtis, Bill Saddler, Mike Bruneau, Lew Hoens, Eric Smith,
<b>ABSENTEES</b>	<i>Stan Hunter, Dale Engelhardt, Art Peterson, Charles Poltenson, Kerri Woehler, Darrell Smith, Greg Gagarin, Michael Burshtin, Andrew Wood, Jeff Schultz, Devin Rouse, Anand Prabhakaran, Nico Lindenau, Charles Bielitz, Brian Marquis, Patricia Llana, Camren Cordell, Shayne Gill,</i>

## DISCUSSION/DECISIONS MADE

1.

Chairman Mario Bergeron, Amtrak, called today's meeting to order and asked Steve Hewitt to call the roll.

After calling the roll, Steve confirmed the presence of a quorum.

**As always, industry participants are asked to email a notification of their attendance to Steve Hewitt at [shewitt109@aol.com](mailto:shewitt109@aol.com)**

2.

### **Review of the Meeting Agenda – Mario Bergeron:**

Mario Bergeron provided a brief overview of today's meeting agenda.

3.

### **Review of Action Items – Steve Hewitt:**

Steve Hewitt reviewed the open action items, providing a brief update on those items that were not to be specifically covered on the agenda:

**Maintaining Industry Participation List: Status:** Steve reported that this remains an ongoing action item. There are currently **229** registered industry participants.

**Requesting Backgrounder educational document:** The Backgrounder has been revised to reflect the changes in leadership as of the February 21, 2014 Annual Meeting. It should be available now – or shortly. Please contact Steve Hewitt if you would like to receive a quantity of the updated "Backgrounders".

**Updating ECP Standards:** This is an ongoing item which the Technical subcommittee is tracking – it is anticipated that status updates will take place on every other call rather than on each call.

**Status:** Paul Jamieson provided the following update for inclusion in today's minutes:

*"Technical working group is proceeding with the emulation (BP operation) and 26C service portion response requirements. Safety analysis contractor has provided the initial preliminary hazard analysis outline; safety risk model hazard identification and FMECA outline structure. FRA safety analysis grant amendment is in process."*

**Metro North Dual Mode Specification:** Jack Madden, NYSDOT, will continue to keep the subcommittee updated on the status of the Metro North Dual Mode specification as it is developed. (This is an internal New York State process, not an official NGENC effort.) Metro North is continuing its review of the RFI responses.

**Status:** Jack Madden, NYSDOT, reported that he Metro North Dual Mode team met this morning and they are on track to have draft chapters available by the end of March – early April, 2014.

Chairman Bergeron asked Mr. Madden to "clarify" the timeline as it pertains to the NGEC Dual Mode effort.

Jack explained that once the draft is ready, Metro North will need to get senior management approval (MN has a new president) and it is anticipated that by mid-summer – late June – early July, 2014 – they will start the formal development of a Dual Mode specification based on the draft.

Jack continued to say that the PRIIA Dual Mode specification development will begin "as soon as the draft specification is ready and as soon as we see an 'as awarded' version of the IDOT Diesel-electric Locomotive...we will craft the PRIIA specification from those two documents."

Chairman Bergeron asked about a way to move forward with getting a final document from IDOT that can move the Dual Mode effort forward.

Dave Warner, Amtrak (PRIIA Document Control Coordinator) explained "it is all on the contract team". Once they have a proposed list of changes it is sent to Mr. Warner, who will "adjudicate it outside of the normal 'everybody sees it' process" because it is an active procurement. Dave will review the changes and submit it to the Review Panel to review the changes against the requirements document to ensure PRIIA compliance. The Review Panel will then prepare a report with recommendations to be presented to the Executive Board.

Once the Board has approved the changes, Camren Cordell will change Revision A to Revision A.1 and it will be posted on the web site. "At that point we are ready to go." Until then, the onus is on IDOT/Caltrans to get the changes in.

Mario replied, "Ok – so it starts with Dave (Warner) as the entry door and then on to the Review Panel and then the Executive Board." He then asked how we can determine when this will occur.

He asked what the status is on the locomotive procurement, asking if a representative from IDOT was on the call.

Steve Hewitt commented that IDOT did not answer to the roll call today, so unless they joined late they are not on the call.

Larry Salci, consultant, commented that although he cannot speak for IDOT or Caltrans, he is retained in an oversight consultant capacity by FRA, and can report that he spent some time last week in California with Caltrans and Siemens and with IDOT on the phone. As of Friday, the intent was to issue a NTP to Siemens "yesterday". He continued to say that Siemens is in Chicago today for meetings with IDOT and is likely the reason why IDOT is not on the call today.

Jeff Gordon, FRA, reported that the NTP was delayed "not substantially" as they are "ironing out some details." Jeff agreed to coordinate with IDOT and Caltrans to provide the list of changes made through the RFP process to Dave Warner when they are ready "to get it moving along through PRIIA".

**4.**  
**Approval of the Minutes of the February 27, 2014 Technical subcommittee conference calls – Mario Bergeron:**

On a motion by Allan Paul, NCDOT, and a second by Jack Madden, NYSDOT, the Minutes from the February 27, 2014 Technical subcommittee call were approved without objection.

**5.**  
**Accessibility Working Group/related issues update - Melissa Shurland:**

- a. RVAAC update:  
Melissa Shurland, FRA, reported that the RVAAC subcommittee on communications met today to discuss signage and communication on rail cars and the focus is on a chart that has been developed. There will be another call of the subcommittee on April 3, 2014.

Melissa also reported that the full RVAAC committee will meet on April 10<sup>th</sup> at the USAccess Board. The Board is establishing 5 additional subcommittees. Right now they are in the process of obtaining votes for members to those subcommittees. Once this process is completed they will open it up for public nominations to the subcommittees. When that happens Melissa will inform Steve Hewitt and he will notify the Technical subcommittee.

- b. Status Update: NDA re: single level restroom drawings:

Melissa reported that she is working with Amtrak on getting the single level restroom drawings. She has provided a list and expects that the drawings will be forthcoming shortly.

Dave Warner reported that he has "found the drawings and is getting them ready for transmission to Pregon State University." He anticipates having them ready to go in the next couple of days.

Melissa thanked Dave and Mario for their help in progressing this forward.

**6.  
Document Control update –Dave Warner:**

*"The only active document management activity to report is that Camren Cordell and I are working on updating the Trainset Revision A specification that was approved last December by the Executive Board."*

**7.  
Status Update: DTL Specification Development - Tammy Krause:**

Tammy Krause provided the following update for inclusion in today's minutes:

*"Progress continues on the DTL specification. Ten members of the working group met on a conference call led by Dave Warner for nearly 1 ½ hours this past Tuesday. A revised timeline for completion of the specification was agreed to:*

- |  |                     |
|--|---------------------|
| 1. Requirements Document and Timeline to Tech Subcommittee for Approval    | 9/12/13             |
| 2. Executive Board Approval  | 9/17/13             |
| 3. First draft created by DTL Working Group                                | 8/29/13 to 10/24/13 |
| 4. Revision 8 draft under review by DTL Working Group                      | 2/28/14 to 3/11/14  |
| 5. Final draft approved by DTL Working Group                               | 4/1/14              |
| 6. Submit to other tech working groups for their comments                  | 4/2/14              |
| 7. Receive comments  | 4/9/14              |
| 8. Revise Document accordingly and submit to entire technical subcommittee | 4/10/14 to 4/16/14  |
| 9. Incorporate any additional comments and issue final version             | 4/17/14             |
| 10. Vote on final specification  | 4/24/14             |
| 11. Executive Board Approval on Specification                              | 5/13/14             |

*Comments from several individuals were discussed; requested actions (most with a due date of today) were agreed to and assigned. I'll incorporate the changes resulting from the meeting, and hopefully at the next call we'll just about have matters wrapped up. The next DTL conference call is scheduled for Tuesday, March 25, at 2pm. The shorter period between calls should help us meet the timeline. I will need assistance from Camren Cordell for the final formatting."*

Chairman Bergeron asked Tammy about the timeline, and Steve Hewitt noted that the full schedule was provided to him just before the meeting for inclusion in today's minutes. (above)

Tammy reported that the DTL technical working group is on Revision 8 right now and they are almost completed with this part of the process. Their next call is March 25, 2014. They anticipate having a final "internal" draft by April 1<sup>st</sup> and expect to send it to the other Technical working groups for review on April 2<sup>nd</sup>. Tammy continued to say that the plan is to have a final version issued for Technical subcommittee review on April 17<sup>th</sup> and a possible vote on April 24<sup>th</sup>. The intent is to have the DTL specification submitted to the Board for its approval by May 13, 2014. These dates are not etched in stone, but every effort is being made to move it forward.

It was agreed that Tammy would keep the Technical subcommittee apprised of the progress by providing a status update on every other call.

**8.  
Update: NGEC procurements:**

With no one on the call from IDOT, there was nothing additional to report in regard to the Locomotive procurement other than what was noted earlier in the call (under the Dual Mode discussion).

On the bi-level car procurement, Stan Hunter was unavailable for today's call. Paul Jamieson commented that "Nippon Sharyo is moving ahead – the mock up review is next week in Rochelle, Illinois".

**9.**

**Adjourn:**

With no other business to come before the subcommittee today, Mario Bergeron adjourned this conference call meeting of the Technical subcommittee at approximately 3:35pm Eastern.

**Next conference call – March 27, 2014 – 3:00pm Eastern**

**Decisions and Action Items**

RVAAC conference calls are being held weekly. Information on the RVAAC effort can be found on the Access Board website. The next full RVAAC meeting is April 10<sup>th</sup> at the US Access Board. The next call of the communications subcommittee will be held on April 3, 2014. The Access Board is establishing 5 subcommittees. They are not ready for public nominations to the subcommittees yet, when they are, Melissa will inform Steve Hewitt so that he can notify the members of the Technical subcommittee.

Updating ECP Standards: remains as a standing action item and as activities occur; Paul Jamieson will provide status updates to the subcommittee. (Ongoing)

Maintaining Industry Participation List: This remains an ongoing action item. There are currently **229** registered industry participants. (ongoing)

Jack Madden, NYS DOT, will continue to keep the subcommittee updated on the status of the Metro North Dual Mode specification as it is developed. (This is an internal New York State process, not an official NGECE effort.) Thus far the MN Draft is on schedule for late March early April, 2014.

Jeff Gordon will coordinate with IDOT and Caltrans for them to provide Dave Warner with the list of changes to the dual mode locomotive spec that have come through the RFP process. Once the list has been provided, Dave will review the proposed changes and submit the list to the Review Panel. The Review Panel will provide a report with recommendations to the Executive Board. Once approved it will be posted to the website as Revision A.1, and if the MN Dual Mode Draft has been completed the two documents will be used to begin the process of developing a PRIIA Dual Mode specification.

Requesting Backgrounder educational document: The "Backgrounder" has been updated to reflect the new Board members and leadership of the Committee.

Tammy Krause will continue to provide a status update on the DTL specification on every other Technical subcommittee call (sooner, if appropriate). For now the next update is scheduled for April 10, 2014.

The Single Level car Restroom drawings are anticipated to be sent from Amtrak (Dave Warner) to OSU in a couple of days.


**ATTACHMENTS**

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**PRIIA Section 305 Tech Sub Committee Meeting**

**March 13, 2014**

The agenda for the meeting is below:

- |  |                  |
|--|------------------|
| 1. Roll Call   | Steve Hewitt     |
| 2. Review meeting agenda                                 | Mario Bergeron   |
| 3. Review Action Items                                   | Steve Hewitt     |
| 4. Approve Minutes of February 27, 2014                  | Mario Bergeron   |
| 5. Accessibility Working Group/related issues update     | Melissa Shurland |
| c. RVAAC update  |                  |
| d. Status Update: NDA re: single level restroom drawings |                  |
| 6. Document Control update                               | Dave Warner      |
| 7. Status Update: DTL Specification Schedule/Timeline    | Tammy Krause     |
| 8. Update: Procurements                                  |                  |
| a. Diesel-electric locomotive                            | Art Peterson     |
| b. Bi-level Cars   | Stan Hunter      |
| 9. Review this meeting:                                  | Steve Hewitt     |
| a) Decisions   |                  |
| b) New Action Items                                      |                  |

***Technical Sub Committee Conference Call Meeting:  
Thursday March 13, 2014 3:00 Eastern 1-866-209-1307 / passcode 6486648#***

***Please call in a few minutes early so all is in attendance for Roll Call.  
Thank you***

***Next Call – 3-27-14 at 3:00pm Eastern***