

SECTION 305 TECH SUB COMM

MINUTES

FEBRUARY 13,
2014

3:00PM EASTERN

CONFERENCE CALL

FACILITATOR	<i>Dale Engelhardt, Acting Chair, NGEC Technical Subcommittee</i>
ATTENDEES	Core Team Members: Dale Engelhardt, Kevin Kesler, Stan Hunter, Allan Paul, Charles Poltenson, Phil Meraz, Michael Jenkins, Dave Warner, Jeff Schultz, Michael Burshtin, Curtis McDowell, Larry Salci, Melissa Shurland, Andrew Wood, Michael Coltman, Steve Hewitt, Nico Lindenau, Vincent Brotski, Tammy Krause, Curtis McDowell Industry Participants: Bill Saddler, Randy Thomure, Steve Orzech Jr., Chuck Wochele, James Michel, Craig McKeen, Josh Coran, Jonathan Michel, Tom Hunt, Steve Morrison, Al Bieber, Eric Smith
ABSENTEES	<i>Marci Petterson, Art Peterson, Missy Wilbers, Jack Madden, Jeff Gordon, Kevin Lawson, Kerri Woehler, Darrell Smith, Greg Gagarin, Devin Rouse, Anand Prabhakaran, Charles Bielitz, Brian Marquis, Patricia Llana, Camren Cordell, Shayne Gill, Sara Sarkhili</i>

DISCUSSION/DECISIONS MADE

1.

Acting chair Dale Engelhardt, Amtrak, called today's meeting to order and asked Steve Hewitt to call the roll.

After calling the roll, Steve confirmed the presence of a quorum.

As always, industry participants are asked to email a notification of their attendance to Steve Hewitt at shewitt109@aol.com

2.

Review of the Meeting Agenda – Dale Engelhardt:

Dale Engelhardt provided a brief overview of today's meeting agenda.

3.

Review of Action Items – Steve Hewitt:

Steve Hewitt reviewed the open action items, providing a brief update on those items that were not to be specifically covered on the agenda:

Maintaining Industry Participation List: Status: Steve reported that this remains an ongoing action item. There are currently **228** registered industry participants.

Requesting Backgrounder educational document: The 1 page double sided version of the Backgrounder remains available in limited supply. Subcommittee members should contact Steve Hewitt at shewitt109@aol.com if you would like to receive hard copies of the Backgrounder document. Please provide a mailing address and the number of copies being requested.

Updating ECP Standards: This is an ongoing item which the Technical subcommittee is tracking – it is anticipated that status updates will take place on every other call rather than on each call. There is no update for today's call.

Metro North Dual Mode Specification: Jack Madden, NYSDOT, will keep the subcommittee updated on the status of the Metro North Dual Mode (MNDM) specification as it is developed. (This is an internal New York State process and it is not an official NGEC effort.) This will remain as an open item to track the progress being made.

Status: In Jack Madden's absence there was no update for today's call other than Dave Warner noting that the MNDM team will have its next call tomorrow (2-14-14).

4. Approval of the Minutes of the January 30, 2014 Technical subcommittee conference calls – Dale Engelhardt:

On a motion by Charles Poltenson, NYSDOT, and a second by Phil Meraz, Iowa DOT, the minutes from the January 30, 2014 Technical subcommittee call were approved without objection.

5. RVAAC and Accessibility Working Group Status Update –Melissa Shurland:

RVAAC Update:

The chair deferred this item to later in the agenda in anticipation of Melissa Shurland, FRA, joining the call after participating in another meeting.

When Melissa joined the call she reported that the RVAAC met via conference call today to discuss communication signage with a focus on exit sign locations. A subcommittee has been formed to look at current signs and to get suggestions, especially pertaining to low vision needs.

Next week there will be a call to discuss signage for updating standards and regulations.

In March there will be discussions in regard to interior access for bi-level and multi-level equipment – including elevators etc.

Technical expert participation is encouraged. Following today's call, Melissa will provide Steve Hewitt with information on upcoming calls which he will disseminate to all NGENC Technical subcommittee members.

AWG Update:

Melissa reported that she was waiting for the non-disclosure agreement (NDA) to be executed between Amtrak and Oregon State University, before beginning the single level restroom drawing.

Vincent Brotski, Amtrak Legal, reported that the NDA between Amtrak and OSU has been executed (last week).

Melissa was pleased to hear this news and said that this allows the effort to move forward.

6. Document Control Update – Dave Warner:

Dave Warner submitted the following update for inclusion in today's minutes:

"Final changes and assembly of the Single Level Revision A specification into the secure pdf file continues, and it will be live by the next meeting. We appreciate your patience as this effort has had to occur amid heavy workloads associated with the two procurement projects.

Speaking of procurements, while I realize the diesel locomotive procurement team presently has its hands full, please don't forget that any proposed changes to the specification that may have been developed during the process must be reviewed and approved by the Review Panel and Executive Board in accordance with our Document Management Process document. Please see the last two sets of meeting notes for specific references to follow. In addition, if there is a possibility that a change may require a modification to the Requirements Document, including the suggested text to change/insert/delete will help minimize the delay in approval such an event will cause."

7. Status: DTL specification Development – Tammy Krause:

Tammy Krause, Amtrak, reported that the working group has its next meeting on Tuesday, February 18, 2014 to go over the next revision of the draft specification.

Kevin Kesler asked if the group had taken a look at what AAR has developed. Tammy responded "yes we have, and we are ahead of them in our development."

It was agreed that since the DTL group is meeting every three weeks, it would make more sense to have a DTL update on the Technical subcommittee calls once a month rather than on every call (as is currently the case).

Steve Hewitt will adjust future agendas to reflect this change. The next update will be scheduled for the next Technical subcommittee call (February 27, 2014) and then every other call thereafter.

8.

Update: NGEN procurements:

a. Diesel-electric locomotive – Art Peterson:

Art Peterson was not on today's conference call, so there was no official update on the locomotive procurement. Dale Engelhardt noted that EMD had filed a protest in regard to the potential award to Siemens Industries. Dale simply noted that the protest has been filed; and that the filing appears to be compliant with state law as he understands it.

b. Bi-level Cars – Stan Hunter:

Stan Hunter reported that the procurement team is working with Nippon Sharyo proceeding towards a Final Design Review with meetings scheduled the week of February 25, 2014 in Chicago, Illinois. Mock up review is scheduled for March 17-21, 2014 at the Rochelle Plant in Illinois. The FRA has invited representatives from the ADA community to go through the accessibility features; and railroad labor to go over certain design aspects such as ergonomics. Final Design Review is anticipated during the week of March 31, 2014. The car shell review will take place in Japan in April, 2014.

c. NGHSR RFP – Andrew Wood:

Andrew Wood, Amtrak reported on the recent RFP for the joint procurement between California and Amtrak to build Next Generation High Speed Rail cars. The joint procurement would be for cars for the NE Corridor (Amtrak) and for the California High Speed Rail Corridor. The solicitation calls for up to 28 trainsets for Amtrak with additional trainsets to be ordered by the California High Speed Rail Authority. More information can be found on line. There is a Q&A session ongoing until the 17th of March 2014. Amtrak expects to place its order by the end of this year. Andrew noted that this is an active procurement so there is only a limited amount of information that he can provide.

9.

NGEC Annual Meeting – February 21, 2014 – Steve Hewitt:

Steve Hewitt again reminded members of the Technical subcommittee that the NGEN Annual Meeting will be held at the Hyatt on Capitol Hill, Washington, DC on February 21, 2014. The start time will be 8:00am for registration and coffee and beverages. The meeting will end by 4:00pm. All members of the NGEN family are invited and encouraged to attend the meeting. (The meeting will be held in Capitol Ballroom B)

A Final Draft agenda was approved by the Executive Board on February 4, 2014, and has been disseminated to all NGEN members and posted on the AASHTO website.

The NGEN meeting is being held in conjunction with the SCORT meeting which will take place Tuesday through Thursday, with the NGEN meeting being held on Friday.

Currently there are 65 confirmed attendees. All NGEN members intending to come to the Annual Meeting are asked to inform Steve Hewitt for purposes of having an accurate head count and to be sure all attendees are provided with name badges. Steve has a February 14, 2014 deadline (tomorrow) for submitting names of attendees to AASHTO so please try to register your intent with Steve today. (No one will be turned away – but advance notice helps with the head count and with preparation of name badges)

10.

Adjourn:

With no other business to come before the subcommittee today, Dale Engelhardt adjourned this conference call meeting of the Technical subcommittee at approximately 3:35pm Eastern.

Next conference call – February 27, 2014 – 3:00pm Eastern

Decisions and Action Items

RVAAC conference calls to be held weekly. Information on the RVAAC effort can be found on the Access Board website. Melissa will send further information to Steve Hewitt to send out to all NGEC Technical subcommittee members. Technical expertise is needed and participation is encouraged.

Updating ECP Standards: remains as a standing action item and as activities occur; Paul Jamieson will provide status updates to the subcommittee. (Ongoing)

Maintaining Industry Participation List: This remains an ongoing action item. There are currently **228** registered industry participants. (ongoing)

Jack Madden, NYSDOT, will continue to keep the subcommittee updated on the status of the Metro North Dual Mode specification as it is developed. (This is an internal New York State process, not an official NGEC effort.) Metro North is continuing its review of the RFI responses. The MNDM team anticipates having draft chapters for team review by mid to late February, 2014. The effort remains on target for the end of the first quarter 2014. (ongoing)

Requesting Backgrounder educational document: The new, condensed Backgrounder –a one pager – double sided – is available in limited supply. Contact Steve Hewitt if you would like hard copies of the new document. (ongoing)

The Amtrak and Oregon State University Non-Disclosure Agreement has been signed, and work can now begin on the single level restroom drawing.

The DTL working group is meeting every three weeks – Technical subcommittee updates will be provided on every other call beginning with the February 27th conference call.

ATTACHMENTS

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PRIIA Section 305 Tech Sub Committee Meeting

February 13, 2014

The agenda for the meeting is below:

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| 1. Roll Call | Steve Hewitt |
| 2. Review meeting agenda | Dale Engelhardt |
| 3. Review Action Items | Steve Hewitt |
| 4. Approve Minutes of January 30, 2014 | Dale Engelhardt |
| 5. Accessibility Workin Group/related issues update | Melissa Shurland |
| a. RVAAC update | |
| b. Status Update: NDA re: single level restroom drawings | |
| 6. Document Control update | Dave Warner |
| 7. Status: DTL Specification Development | Tammy Krause |
| 8. Update: Procurements | |
| a. Diesel-electric locomotive | Art Peterson |
| b. Bi-level Cars | Stan Hunter |
| c. Update on NGHSR Bid | Andrew Wood |
| 9. NGEC Annual Meeting – 2-21-2014 | Steve Hewitt |
| 10. Review this meeting: | Steve Hewitt |
| a) Decisions | |
| b) New Action Items | |

***Technical Sub Committee Conference Call Meeting:
Thursday February 13, 2014 3:00 Eastern 1-866-209-1307 / passcode 6486648#***

***Please call in a few minutes early so all is in attendance for Roll Call.
Thank you***

Next Call – 2-27-14 at 3:00pm Eastern